

MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, February 9, 2023, at 4:00 p.m., in the Upstairs Common Area of Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present:	Nanette Paghi, Chair Michael Williams, Secretary Jennifer Chelwick John Peroyea, II Kevin Griffin
Members Absent:	Alex Smith, Vice Chair Joshua Tate
Others Present:	Sharlette Wright, Airport Manager Tammy Bowen, Airport Operations Assistant Clyde Mylick, Assistant Manager, City of Midlothian Richard Abernethy, Director of Administrative Services, City of Waxahachie Chris Wright, Council Member, City of Waxahachie Kyle Kinatered, President, Midlothian Economic Development

Call to Order: Chair Nanette Paghi called the meeting to order.

Invocation: Mr. Kevin Griffin gave the invocation.

Public Comments: There were no public comments.

CONSENT AGENDA:

- Minutes of Meeting Scheduled January 12, 2023
- Financial Report – Period Ending January 31, 2023
- FBO Report on Fuel Sales – January 2023

Secretary Michael Williams made a motion to approve the Consent Agenda with the following amendments to the Minutes: correction to Secretary Michael Williams name under “Adjournment” and correction requested by Ms. Chelwick that she did not ask Mr. Mylick to consult with the Attorney again, but to send them the email where the Attorney said that the Airport could not do their own self-service under “Quotes for the Self-Service Card Reader”; second by Mr. John Peroyea. All Ayes.

REGULAR AGENDA:

Monthly Airport Operations and Projects Report – January 2023: Ms. Sharlette Wright gave a brief overview and answered questions on the Airport Operations and Projects Reports.

Airport Master Plan – Those on the Selection Committee should be receiving a notice from TxDOT that they can start reviewing the submittals from the consultants for the Master Plan. Once they are reviewed and a consultant is chosen we will be able to move forward with getting the Committee together to work on the Master Plan.

Ms. Wright mentioned that as far as she knows the Don Jackson agreement is still moving forward. She has had inquiries and when people ask about hangars she gives them his information if they are interested in purchasing a lease hold interest in the hangars.

The self-service card reader has been ordered and will be installed once delivered. We had to do a supplemental appropriation for the funds, which was approved Monday. We paid half and will pay it off once installed.

The painting is done on the runway and taxiway.

We are still waiting for the Caprice from the Waxahachie PD to use as a courtesy car.

TxDOT is working on their third memorandum of agreement with the FAA as far as who is going to handle the grant for the Infrastructure Investment and Jobs Act funds. The grant is so large. TxDOT does not have the staffing to be able to handle that plus the other grants that they are doing. They are trying to get an agreement with the FAA to start dispensing those funds.

Grant Funding Opportunity and Application: On January 10, 2023 TXDOT Aviation notified airports that the FAA had issued a Notice of Funding Opportunity for over \$268M in FY2022 competitive supplemental discretionary grants. They were accepting applications for airport construction projects, associated airport capital planning, noise planning and noise mitigation projects and planning related to the Airports Climate Challenge. The deadline for submission was January 31, 2023. Identified projects for our Airport are replacement of our AWOS, pavement rehabilitation and drainage project. The estimated costs for AWOS replacement – \$200,000 (TXDOT provided number) pavement rehab – \$1,605,727.80 (Consultant estimate) and drainage/erosion - \$4M (Consultant Estimate). Ms. Wright shared that she applied for three grants to help us with projects. If we get the grants it will be 90/10 and can help pay for drainage work. The moneys can also be combined with the current grants that we receive for the rehab of the pavements and AWOS replacement. Hopefully, we will know in a few months if we receive the grants.

Drainage and Erosion Issues: Ms. Sharlette Wright gave a power point presentation with pictures on the drainage/erosion issues at the Airport. The problems identified included ponding water in drainage swales (airside and landside), erosion within drainage swales (airside and landside), erosion of side slopes (airside and landslide), stormwater runoff overtopping of roadway (landslide), and stormwater runoff directed at the terminal (airside).

Potential solutions include re-grading of swales, stabilization of soils within the swales (Turf stabilization mating, concrete, rip rap, concrete block mating, etc.). Slowing of water within the swales (velocity dissipation devices), reestablishing turf in eroded areas (seeding, sodding, mulch, etc.). Stabilization of side slopes (erosion control mating, concrete block mating, turf establishment, etc.). Re-sizing of pipes (This can create additional runoff off site and may require a way to slow or detain water before it leaves the site), and a drainage structure on the east side of the terminal (slotted drain, trench drain, etc.).

The Board discussed things that could be done to help mitigate the drainage/erosion issues such as cleaning out culverts, filling in some of the areas, weed eating instead of spraying and establishing grass. Ms. Sharlette Wright explained that we are supposed to get a seasonal person. The additional person could help with the weed eating.

There are a few things to discuss during the budget process. Some equipment may be needed to help facilitate better use of time. Mr. Clyde Mylick mentioned that he thinks both through the City of Waxahachie and City of Midlothian maybe they can get out here and help with the culverts and some other things to help mitigate the water runoff.

Mr. Richard Abernethy shared that he believed that Ms. Wright's point is that we have all of these federal funds that we will receive and will have to spend. This is a way to try to leverage those funds that we are going to get and pay for some of these improvements without having to ask the Cities or tap the working Capital fund. Ms. Wright informed the Board that the project could be phased. She just put in for the full amount at this time and if we receive the grants then we can phase it out to where it is not a \$400,000 match all at one time.

Comments by the Airport Board and Airport Administration: Secretary Michael Williams commented that on March 18 Mr. Scott Perdue of "Flywire" will be coming out to speak on "What Do Boxes Have to Do With Flying". Airborne will be helping with the donuts and coffee.

Mr. Clyde Mylick shared that the area engineer with TxDOT came and spoke with the Midlothian City Council this past Tuesday about median openings along 287. What was proposed was to put a porkchop at Rex Odom Road and 287. There would be a dedicated right out of the Airport. You would not be able to go left out of the Airport onto 287 towards Waxahachie, but you could take a left off of 287 into the Airport. TXDOT said that they would need to put in for more safety money to do the design, so it will be at least ten to twelve months out.

Adjournment: There being no further business,

Secretary Michael Williams made a motion to adjourn; second by Mr. John Peroyea. All Ayes.

Respectfully submitted, Ms. Tammy Bowen, Airport Operations Assistant