

# **A G E N D A**

A regular meeting of the Senior Center Advisory Committee to be held at the Senior Center, 122 Park Hills Drive, Waxahachie, Texas on ***Wednesday, January 18, 2023 at 1:30 p.m.***

BOARD MEMBERS:       Brad Burns  
                                  Theresa Taylor  
                                  Carrie Lewis  
                                  Kelly Saunders  
                                  Ellie Gates  
                                  Tiki Walker Smith  
                                  Jane Vineyard

1.     Call to Order
2.     Invocation
3.     ***Public Comments:*** Persons may address the Senior Center Advisory Committee on any issues. This is the appropriate time for citizens to address the Committee on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Committee may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
4.     Reorganize the Committee
5.     Approval of minutes for Senior Center Advisory Committee meeting of September 28, 2022
6.     Consider financial report on Senior Center, Inc. for period ending December 28, 2022
7.     Discuss and consider upcoming Senior Center activities
8.     Discuss and consider request for large ceiling fan in multi-purpose room
9.     Adjourn

**The Senior Center Advisory Committee reserves the right to go into Executive Session on any posted item.** This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4006 or (TDD) 1-800-RELAY TX

<p style="text-align: center;"><b><i>Notice of Potential Quorum</i></b> <b><i>One or more members of the Waxahachie City Council may be present at this meeting.</i></b> <b><i>No action will be taken by the City Council at this meeting.</i></b></p>
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Senior Center Advisory Committee  
September 28, 2022

A regular meeting of the Senior Center Advisory Committee was held at the Senior Center, 122 Park Hills Drive, Waxahachie, Texas on Wednesday, September 28, 2022 at 1:30 p.m.

Members Present: Brad Burns  
Heather Fuller  
Theresa Taylor  
Carrie Lewis  
Kelly Saunders  
Ellie Gates

Members Absent: Peggy Loftis, Chairman

Others Present: John Smith, Assistant Director, Senior Citizens Center  
Jami Bonner, Assistant City Secretary  
Billie Wallace, Council Representative

**1. Call to Order**

Ms. Ellie Gates called the meeting to order.

**2. Invocation**

Mr. Brad Burns gave the invocation.

**3. Public Comments**

None.

**4. Approval of minutes for Senior Center Advisory Committee meetings of May 18, 2022 and July 20, 2022**

**Action:**

*Ms. Kelly Saunders moved to approve the minutes of the Senior Center Advisory Committee meetings of May 18, 2022 and July 20, 2022. Ms. Theresa Taylor seconded, All Ayes.*

**5. Consider financial report on Senior Center, Inc. for period ending August 28, 2022**

Senior Center Director John Smith provided a financial report noting the current balance to be \$79,356 and the STEAM garden balance to be \$32,873.

**Action:**

*Ms. Kelly Saunders moved to accept the Senior Center, Inc. financial report for period ending August 28, 2022. Ms. Heather Fuller seconded, All Ayes.*

**6. Discuss and consider Buffalo Creek Baptist Church donation**

Mr. Smith explained the Senior Center received a \$4,000 donation from Buffalo Creek Baptist church and the Committee previously decided to utilize the donation as a granting fund for

members in need. He recommended establishing a small sub-committee to review and approve requests and asked for volunteers. Ms. Carrie Lewis, Ms. Ellie Gates, and Ms. Kelly Saunders volunteered to oversee the distribution of the donated funds.

Mr. Smith noted he would like to host future fundraisers to continue assisting members through the granting fund. He stated funds have already been put to use purchasing a walker for a Senior Center member.

#### **7. Discuss and consider changing operating hours**

Mr. Smith explained the current operating hours are 8:00 am – 7:00 pm and the request is to revise the closing time to 6:30 pm as member participation drops significantly after the last class adjourns at 5:30 pm. Mr. Smith requested the Senior Center Advisory Committee consider changing the operating hours as only a couple people occupy the facility after 6:30 pm and only one staff member is onsite to close.

Mr. Randy Vineyard, Senior Center Member, expressed his opposition to the proposed revision to the operating hours.

After further discussion, it was the consensus of the Committee to temporarily change the operating hours from 8:00 am – 6:30 pm for the fall and winter months.

#### **Action:**

*Ms. Kelly Saunders moved to temporarily change the Senior Center operating hours to 8:00 am – 6:30 pm during the fall and winter months beginning October 1, 2022. Ms. Carrie Lewis seconded, All Ayes.*

#### **8. Hear and consider Master Gardener's STEAM Garden Greenhouse proposal**

Master Gardener Gayle Johnston presented a proposal for the Senior Center and Ellis County Master Gardener Association (ECMGA) to partner together to add a greenhouse to the STEAM garden. The partnership would offer educational opportunities and increased participation for the Senior Center and the ECMGA would have a location for plant propagation and expand community education.

Ms. Johnston explained ECMGA is proposing to rework 25 ft x 30 ft area currently known as the “edible organic garden” and build out a greenhouse customized to fit the area. The area would be staffed by ECMGA membership/volunteers to teach community members and to propagate plants. She noted the partnership will enhance collaboration, foster mutual opportunity, and leverage city/county/state funding. Ms. Johnston explained the Senior Center would be responsible for minimal utility expenses estimated to be no more than \$1,500 per year.

Mr. Brad Burns asked if the greenhouse would become property of the Senior Center once installed. Mr. Smith replied that greenhouses are able to be moved and would remain property of the Ellis County Master Gardener Association.

**Action:**

*Mr. Brad Burns moved to approve the Master Gardener's STEAM Garden Greenhouse proposal as presented. Ms. Kelly Saunders seconded, All Ayes.*

**9. Discuss and consider upcoming Senior Center activities**

Mr. Smith noted several upcoming Senior Center activities including field trips to the Dallas Arboretum and NorthPark Center, a Halloween Festival on October 31<sup>st</sup>, a veteran appreciation luncheon, and Christmas Market on November 9<sup>th</sup>. He explained the Christmas Market will help raise funds to go towards Christmas gifts distributed to Meals on Wheels and area nursing homes. Mr. Smith shared Meals on Wheels will now only accept unwrapped Christmas gifts this year, but the nursing homes will still accept wrapped gifts.

**10. Adjourn**

There being no further business, the meeting adjourned at 2:26 p.m.

Respectfully submitted,

Jami Bonner  
Assistant City Secretary