

CITY OF WAXAHACHIE
Firefighters' and Police Officers' Civil Service Commission
Meeting Agenda

A special meeting of the **Firefighters' and Police Officers' Civil Service Commission** of the City of Waxahachie, Texas will be held at the Waxahachie City Hall, Council Conference Room, 401 S. Rogers St, Waxahachie, TX 75165 on Thursday, September 22, 2022, at 3:00 P.M.

Commission Members: Bob Aday, Chair
 Teresa McNiel, Vice-Chair
 Jackie Mims

1. Call to order
2. Invocation
3. **Public Comments:** Persons may address the Civil Service Commission on any issues. This is the appropriate time for citizens to address the Commission on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Commission may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
4. Approve September 7, 2022 meeting minutes.
5. Waxahachie Fire Rescue
 - a. Action items
 - i. None
 - b. Items for Discussion (no action will be taken on discussion items).
 - i. None
6. Waxahachie Police
 - a. Action items
 - i. Canvass votes from all Waxahachie Police Dept. sworn officers for an alternate promotional system as required by Texas Local Government Code Section 143.035(g).
 - ii. Consider approval of a written promotional examination to establish an eligibility list for the position of Corporal exam to be held on October 25, 2022.
 - b. Items for Discussion (no action will be taken on discussion items).
 - i. None
7. Commission member and meeting attendee comments.
8. Adjournment

The Civil Service Commission reserves the right to meet in Executive Session on any of the above items.

The meeting location is wheelchair accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours before the meeting. To make arrangements, call the City Secretary at 469-309-4006 or (TDD) 1-800-RELAY TX.

Notice of Potential Quorum

One or more members of the Waxahachie City Council may be present at this meeting.

No action will be taken by the City Council at this meeting.

CITY OF WAXAHACHIE
Firefighters' and Police Officers' Civil Service Commission
Meeting Minutes

A regular meeting of the **Firefighters' and Police Officers' Civil Service Commission** of the City of Waxahachie, Texas was held at the Waxahachie City Hall, Council Conference Room, 401 S. Rogers St, Waxahachie, TX 75165, Wednesday, September 7, 2022, at 12:00 P.M.

Commission Members Present: Bob Aday, Chair
 Teresa McNiel, Vice-Chair
 Jackie Mims

Others Present: Fire Chief, Ricky Boyd
 Police Chief, Wade Goolsby
 Civil Service Director, Lindsey Mearns

1. Call to order

Bob Aday called the meeting to order at 12:02 P.M.

2. Invocation

The invocation was given by Civil Service Commissioner, Jackie Mims.

3. Public Comments

No public comments

4. Approve August 3, 2022, meeting minutes

Teresa McNeil made a motion to approve meeting minutes, seconded by Jackie Mims. **Motion Passed**

5. Waxahachie Fire Rescue

 a. Action Items

- i. Review and consider appeal to Fire Lieutenant Promotional Exam Question #42.

 Appellant Matthew Rodgers presented his appeal to the Commission. Chief Boyd presented information from the source material in support of the answer key. All members of the commission voted to sustain the answer key as correct. **Teresa McNeil made a motion to sustain the answer key, seconded by Jackie Mims. Motion Passed**

- ii. Review and consider appeal to Fire Lieutenant Promotional Exam Question #55.

 Appellant Matthew Rodgers withdrew his appeal for Question 55.

- iii. Review and consider appeal to Fire Lieutenant Promotional Exam Question #61.

 Appellant Matthew Rodgers withdrew his appeal for question 61.

- iv. Certify Fire Pump Engineer Examination Eligibility List created by written examination on August 23, 2022. **Teresa McNeil made a motion to certify the Fire Pump Engineer Eligibility List, seconded by Jackie Mims. Motion Passed**

- v. Certify Fire Lieutenant Examination Eligibility List created by written examination on August 24, 2022. **Jackie Mims made a motion to certify the Fire Lieutenant Eligibility List, seconded by Teresa McNeil. Motion Passed**

- vi. Certify Fire Captain Examination Eligibility List created by written examination on August 25, 2022. **Teresa McNeil made a motion to certify the Fire Captain Eligibility List, seconded by Jackie Mims. Motion Passed**

- vii. Consider approval of a written promotional examination to establish an eligibility list for the position of Captain to be held on Friday, October 21, 2022, and open examination to Lieutenants with less than two years of service as a Lieutenant as of October 21, 2022. Authorize the Civil Service Director to open the Captains exam to Pump Engineers with two years of service as of October 21, 2022 IF less than three Lieutenants petition for the exam. **Teresa McNeil made a motion to approve the Fire Captain written promotional examination, seconded by Jackie Mims. Motion Passed**

- b. Items for Discussion
 - i. None

6. Waxahachie Police Department

- a. Action items
 - i. None
- b. Items for Discussion (no action will be taken on discussion items).
 - i. None

7. Commission member and meeting attendee comments

None

8. Adjournment

There being no further business to come before the commission, Teresa McNeil made a motion to adjourn, second by Jackie Mims; the meeting was adjourned at 12:36 P.M.

Teresa McNeil, Vice-Chair

Date

Lindsey Mearns, Civil Service Director