### <u>A GENDA</u>

The Waxahachie Planning & Zoning Commission will hold a regular meeting on *Tuesday, August* 23, 2022 at 7:00 p.m. in the Council Chamber at 401 S. Rogers St., Waxahachie, TX.

<b>Commission Members:</b>	Rick Keeler, Chairman
	Melissa Ballard, Vice Chairman
	Betty Square Coleman
	Bonney Ramsey
	Jim Phillips
	David Hudgins
	Erik Test

- 1. Call to Order
- 2. Invocation
- 3. **Public Comments:** Persons may address the Planning & Zoning Commission on any issues. This is the appropriate time for citizens to address the Commission on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Commission may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.

#### 4. *Consent Agenda*

All matters listed under Item 4, Consent Agenda, are considered routine by the Planning & Zoning Commission and will be enacted by one motion. There will not be separate discussion of these items. Approval of the Consent Agenda authorizes the Chairman to execute all matters necessary to implement each item. Any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the Planning & Zoning Commission.

- a. Minutes of the regular Planning & Zoning Commission meeting of August 9, 2022
- b. Minutes of the Planning and Zoning Commission briefing of August 9, 2022
- 5. Continue Public Hearing on a request by Tim Jackson, for a Replat of Lots 8, Block 3, University Annex Addition, to create Lots 8A & 8B, Block 3, University Annex Addition, 2 Residential Lots, being 0.350 acres, located at 800 Sycamore Street, (Property ID 176411) Owner: A GARRETT REAL ESTATE VENTURES LLC (SUB-73-2022) Staff: Zack King
- 6. *Consider* recommendation of SUB-73-2022
- 7. Consider a request by Chad Adams, Levante Partners, LP, for a Plat of Levante, Lot 1X, Block A, Lots 1-6, 7X, 8-20, Block B, Lots 1-8, 9X, 10-11, Block C, Lots 1-17, Block D, Lots 1-18, Block E, Lots 1X, 2-10, Block F, Lots 1-26, Block G, Lots 1-9, Block H, Lots 1-13, Block I, being 150.59 acres, located on the west side of Howard Road (FM 877) across from 3175 Howard Road, situated in the S.M. Durrett Survey, Abstract No. 272, an addition to the City of Waxahachie (Property ID 182020) Owner: LEVANTE PARTNERS, LP (SUB-66-022) Staff: Eleana Tuley

- 8. *Public Hearing* on a request by Espire Enterprises, LLC for a Replat of the Original Town of Waxahachie, lots 7, 8, 9C Block 51A, being 0.1251 acres, located at 100 Coats Street, situated in the AM Keen Survey, Abstract 596, an addition to the City of Waxahachie (Property ID 170885) Owner: ESPIRE ENTERPRISES, LLC (SUB-59-2022) Staff: Eleana Tuley
- 9. *Consider* recommendation of SUB-59-2022
- Consider a request by Shawne Walker, for a Plat of Butcher Addition, 1 Residential Lot, being 3.123 acres, located at Butcher Rd., (Property ID 289912) Owner: JORGE MONTES (SUB-61-2022) Staff: Ashlie Jones
- 11. **Public Hearing** on a request by Debbie Manning, Capitola Builders, for a Specific Use Permit (SUP) for an Accessory Structure +700sf, use within a Single Family – 1 (SF-1) zoning district located at 195 Brookbend Drive (Property ID 208145) - Owner: HIGGINBOTHAM REVOCABLE TRUST (ZDC-79-2022) Staff: Ashlie Jones
- 12. *Consider* recommendation of ZDC-79-2022
- Consider a request by Stan Lewis, for a Plat of Lewis Estates, 5 Residential Lots, being 5.897 acres, located on E. Haven Road, in the Extra Territorial Jurisdiction of the City of Waxahachie (Property ID 190521,) Owner: STANLEY LEWIS (SUB-58-2020) Staff: Ashlie Jones
- 14. Adjourn

#### The P&Z reserves the right to go into Executive Session on any posted item.

This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at (469) 309-4006 or (TDD) 1-800-RELAY TX.

Notice of Potential Quorum One or more members of the Waxahachie City Council may be present at this meeting. No action will be taken by the City Council at this meeting.

(42)

Planning and Zoning Commission August 9, 2022

The Waxahachie Planning & Zoning Commission held a regular meeting on Tuesday, August 9, 2022 at 7:00 p.m. in the Council Chamber at 401 S. Rogers St., Waxahachie, TX.

Members Present:	Rick Keeler, Chairman Melissa Ballard, Vice Chairman Bonney Ramsey Jim Phillips David Hudgins Erik Test
Member Absent:	Betty Square Coleman
Others Present:	Shon Brooks, Executive Director of Development Services Jennifer Pruitt, Director of Planning Zack King, Senior Planner Eleana Tuley, Senior Planner Ashlie Jones, Senior Planner Amber Villarreal, City Secretary Chris Wright, Council Representative

#### 1. Call to Order

#### 2. Invocation

Chairman Rick Keeler called the meeting to order and gave the invocation.

#### 3. Public Comments

None

#### 4. Consent Agenda

- a. Minutes of the regular Planning & Zoning Commission meeting of July 26, 2022
- b. Minutes of the Planning and Zoning Commission briefing of July 26, 2022

#### Action:

Vice Chairman Melissa Ballard moved to approve items a. and b. on the Consent Agenda. Mr. Erik Test seconded, All Ayes.

5. Consider request by Claudia Rodriguez, for a Plat of the Rodriguez Addition, Lot 1, Block A, being 0.6013 acres, located directly west of 1400 Dr. Martin Luther King Jr. Blvd., situated in the S.M. Durrett Survey, Abstract 272, an addition to the City of Waxahachie (Property ID: 182035) – Owner: JOSE RODRIGUEZ (SUB-11-2022) Staff: Zack King

Senior Planner Zack King presented the case noting the applicant is requesting to plat the subject property into one (1) lot for single-family residential use. The plat adheres to all lot size and dimension requirements of the Infill Overlay District as well as provides a twenty-five (25) foot



right-of-way dedication along Dr. MLK Jr. Boulevard in conformance with the Thoroughfare Plan. Staff recommended approval as presented.

#### Action:

Ms. Bonney Ramsey moved to approve a request by Claudia Rodriguez, for a Plat of the Rodriguez Addition, Lot 1, Block A, being 0.6013 acres, located directly west of 1400 Dr. Martin Luther King Jr. Blvd., situated in the S.M. Durrett Survey, Abstract 272, an addition to the City of Waxahachie (Property ID: 182035) – Owner: JOSE RODRIGUEZ (SUB-11-2022) as presented. Vice Chairman Melissa Ballard seconded, All Ayes.

#### 6. Public Hearing on a request by Clint Rhodes, for a Plat of Rhodes Addition, 1 Residential Lot, being 1.00 acres, located at 2407 Howard Rd., (Property ID 182086,) – Owner: MASTERPIECE PROPERTIES (SUB-58-2022) Staff: Ashlie Jones

Senior Planner Ashlie Jones presented the case noting the applicant is requesting to plat the subject property into one (1) lot for single-family residential use. The applicant made a petition of relief waiver request for a 25' front building line setback instead of the 40' required due to the existing structure encroaching into the 40' required front building line setback. Staff recommended approval of the plat and approval of the petition of relief waiver.

Chairman Keeler opened the Public Hearing.

There being no others to speak for or against SUB-58-2022, Chairman Keeler closed the Public Hearing.

#### 7. Consider approval of SUB-58-2022

#### Action:

Mr. David Hudgins moved to approve a request by Clint Rhodes, for a Plat of Rhodes Addition, 1 Residential Lot, being 1.00 acres, located at 2407 Howard Rd., (Property ID 182086,) – Owner: MASTERPIECE PROPERTIES (SUB-58-2022) and approval of petition of relief waiver. Mr. Erik Test seconded, All Ayes.

8. Consider request by Chris Muder, REES Associates Inc., for a detailed Site Plan Review for the Villages of Country Lane, an Assisted & Senior Living use within a Planned Development-90 (Office) zoning district at 110 Park Hills Drive (Property ID: 241956) – Owner: BRIDGEVIEW REALTY CAPITAL LLC (SP-55-2022) Staff: Zack King

Mr. King presented the case noting the applicant is requesting a Site Plan approval to construct a two-story assisted and senior living facility on 5.215 acres at 110 Park Hills Drive. The proposed development includes 78 dwelling units for independent living, 59 assisted living beds, and 28 memory care beds. The proposed facility includes 4 outdoor courtyards and a pool for residents. Additionally, on-site amenities including a restaurant, fitness center, yoga studio, theater, game room, dog park, salon, and activity space are proposed with the facility. Mr. King noted the western portion of the property, along Highway 77, is covered by an 80-foot TXU electric easement and the owner has received permission from Oncor to place a dog park and additional

parking spaces within the easement. The applicant provided two (2) exterior elevation options for the proposed development with both options featuring natural stone and stucco as the primary materials, with siding and board and batten accents.

#### Action:

Vice Chairman Melissa Ballard moved to approve a request by Chris Muder, REES Associates Inc., for a detailed Site Plan Review for the Villages of Country Lane, an Assisted & Senior Living use within a Planned Development-90 (Office) zoning district at 110 Park Hills Drive (Property ID: 241956) – Owner: BRIDGEVIEW REALTY CAPITAL LLC (SP-55-2022) as presented, with exterior elevation option 2. Ms. Bonney Ramsey seconded, All Ayes.

9. Public Hearing on a request by Michelle Kucaba, Interplan, LLC, for a Specific Use Permit (SUP) for a Restaurant with a Drive-Through use within a Planned Development-General Retail (PD-GR) zoning district located at 996 W Highway 287 (Property ID 142134) - Owner: CHICK-FIL-A INC (ZDC-47-2022) Staff: Eleana Tuley

Senior Planner Eleana Tuley presented the case noting the applicant requests a specific use permit to modify the drive through circulation and configuration for the existing Chick-Fil-A located at 996 W. Highway 287. She noted the applicant is not proposing any changes to the building and staff recommends approval per the following staff comments:

- 1. The subject property shall conform to the layout shown in the site plan.
- 2. The applicant shall obtain a permit from the City of Waxahachie Building Department and Public Works and Engineering Department prior to construction.

Chairman Keeler opened the Public Hearing.

There being no others to speak for or against ZDC-47-2022, Chairman Keeler closed the Public Hearing.

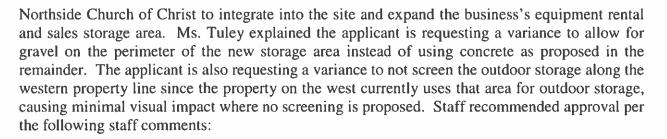
#### 10. Consider recommendation of ZDC-47-2022

#### Action:

Mr. David Hudgins moved to approve a request by Michelle Kucaba, Interplan, LLC, for a Specific Use Permit (SUP) for a Restaurant with a Drive-Through use within a Planned Development-General Retail (PD-GR) zoning district located at 996 W Highway 287 (Property ID 142134) - Owner: CHICK-FIL-A INC (ZDC-47-2022). Vice Chairman Melissa Ballard seconded, All Ayes.

11. Public Hearing on a request by Jeb Jones, Pro Star Rental, for a Specific Use Permit (SUP) for a Heavy Machinery and Equipment Sales and Rental, use within a Light Industrial (LI-1) zoning district located at 2601 North Highway 77 (Property ID 174803) - Owner: CJ COMMERCIAL CO LLC (ZDC-52-2022) Staff: Eleana Tuley

Ms. Tuley presented the case noting the applicant requests a specific use permit to expand an existing heavy machinery and equipment sales and rental business (Pro Star Rental of Waxahachie). The property owner plans to purchase and acquire an additional 0.5 acres from the



- 1. Approval of a variance request to utilize gravel in areas shown on the site plan.
- 2. Approval of a variance request to not screen the newly incorporated outdoor storage area along the western property line as shown on the site plan.
- 3. The applicant shall include a landscape plan for the living screen with the civil plan application submitted to the City of Waxahachie Public Works and Engineering Department.
- 4. The applicant shall obtain an irrigation permit from the City of Waxahachie Building Department prior to construction.

Chairman Keeler opened the Public Hearing.

There being no others to speak for or against ZDC-52-2022, Chairman Keeler closed the Public Hearing.

#### 12. Consider recommendation of ZDC-52-2022

#### Action:

Mr. Jim Phillips moved to approve a request by Jeb Jones, Pro Star Rental, for a Specific Use Permit (SUP) for a Heavy Machinery and Equipment Sales and Rental, use within a Light Industrial (LI-1) zoning district located at 2601 North Highway 77 (Property ID 174803) - Owner: CJ COMMERCIAL CO LLC (ZDC-52-2022) and approve both variance requests as presented. Mr. Erik Test seconded, All Ayes.

13. Public Hearing on a request by Shannon Childs, for a Specific Use Permit (SUP) for an Accessory Dwelling Unit, use within a Single Family – 2 (SF-2) zoning district located at 301 Olive Street (Property ID 180822) - Owner: SHANNON MARIE CHILDS (ZDC-76-2022) Staff: Ashlie Jones

Ms. Jones presented the case noting the applicant is requesting to utilize an existing accessory structure (731 sq. ft.) as an accessory dwelling unit. Staff recommends approval per the following staff comments:

- 1. The accessory dwelling unit shall not be used for residence by a non-family member.
- 2. The structure shall, in any case, not be leased or sold and shall not be separately metered.
- 3. The applicant will need to ensure that the structure is habitable.
- 4. The applicant shall obtain a permit from the City of Waxahachie Building Department prior to renovating the accessory structure.

Chairman Keeler opened the Public Hearing.

# There being no others to speak for or against ZDC-76-2022, Chairman Keeler closed the Public Hearing.

#### 14. Consider recommendation of ZDC-76-2022

#### Action:

Ms. Bonney Ramsey moved to approve a request by Shannon Childs, for a Specific Use Permit (SUP) for an Accessory Dwelling Unit, use within a Single Family – 2 (SF-2) zoning district located at 301 Olive Street (Property ID 180822) - Owner: SHANNON MARIE CHILDS (ZDC-76-2022) per staff comments. Mr. Erik Test seconded, All Ayes.

# 15. Public Hearing on a request by Nic Paul, for a Specific Use Permit (SUP) for an Accessory Structure +700sf, use within a Single Family – 1 (SF-1) zoning district located at 116 Spring Creek Drive (Property ID 206116) - Owner: LEE & ANNA L. MARTIN (ZDC-83-2022) Staff: Ashlie Jones

Ms. Jones presented the case noting the applicant is requesting to construct a +700 sq. ft. (1,500 sq. ft.) accessory structure to the rear of a single-family residential lot and staff recommended approval per staff comments:

- 1. The accessory structure shall not be used as a dwelling.
- 2. The accessory structure shall not be used for commercial purposes.
- 3. The accessory structure shall not be leased or sold separately from the primary residence and shall not be separately metered.
- 4. The concrete will be extended from the driveway to the accessory structure.
- 5. The applicant shall obtain a permit from the City of Waxahachie Building Department prior to the construction of the accessory structure.

Chairman Keeler opened the Public Hearing.

There being no others to speak for or against ZDC-83-2022, Chairman Keeler closed the Public Hearing.

#### 16. Consider recommendation of ZDC-83-2022

#### Action:

Mr. Jim Phillips moved to approve a request by Nic Paul, for a Specific Use Permit (SUP) for an Accessory Structure +700sf, use within a Single Family – 1 (SF-1) zoning district located at 116 Spring Creek Drive (Property ID 206116) - Owner: LEE & ANNA L. MARTIN (ZDC-83-2022) per staff comments. Mr. Erik Test seconded, All Ayes.

17. Public Hearing on a request by Gregory Nehib, Big Blue Truck, LLC, for a Zoning Change from Single Family Residential-2 (SF-2) zoning district to Central Area (CA) zoning district, located at 206 and 208 N Jackson Street (Property ID 170695 and 170696) - Owner: BIG BLUE TRUCK, LLC (ZDC-80-2022) Staff: Eleana Tuley

Ms. Tuley presented the case noting the applicant is requesting to rezone approximately 1.98 acres of land located at 206 and 208 North Jackson Street from single-family-residential-2 (SF-2) district to Central Area (CA) district to reuse the existing building for indoor amusement. The property owner has a tenant who would like to operate a haunted house (Reindeer Manor) and a skate park. The applicant has noted they do not plan to make any exterior changes to the building or site improvements. Instead, the prospective tenant intends to make interior changes to occupy the building. Ms. Tuley explained the applicant is aware the site is in the Tax Increment Reinvestment Zone #1, making it eligible for public funding to help the property owner make site improvements and building enhancements. Ms. Tuley stated although the zoning change from SF-2 to Central Area District is appropriate, staff is concerned with the haunted house use and the lack of enhancement or improvements to the existing building given the property's close proximity to downtown. Staff informed the applicant that a site plan will be required if the property owner makes any site and building improvements requiring the approval of a site plan. Staff recommended denial due to staff concerns.

Chairman Keeler opened the Public Hearing.

Greg Nehib, 1023 W. Main, Waxahachie, Texas, requested to change the zoning to Central Area District to allow use of the 18,000 sq. ft. building to operate as a seasonal haunted house and a year-round skate park. Mr. Nehib noted the Heritage Preservation Commission does not support demoing of the building or changes to the façade due to the historical nature of the building. He explained his request is to change the zoning on the property to match the zoning across the street.

Commissioner David Hudgins asked the applicant if consideration has been given to add parking to the site and Mr. Nehib noted he has reviewed options for staff parking or food truck area and would like to operate multiple businesses on-site.

Commissioner Erik Test asked the applicant if he would be willing to change the zoning to a Planned Development to allow for some flexibility and to restrict unwanted uses downtown, that if approved as Central Area District, would be allowed by right. Mr. Nehib noted he is only requesting to correct the zoning at this time. Mr. Test reiterated that approval of the zoning change to Central Area District would allow multiple uses by right and the Commission nor City Council would review for approval and Ms. Tuley concurred.

Vice Chairman Melissa Ballard inquired about the current use of the site and Mr. Nehib explained the site is mostly being used for storage at this time.

Chairman Keeler inquired about the use of the property and Mr. Nehib explained some areas are in the creek area and not usable.

Commissioner Jim Phillips noted a Planned Development zoning would offer flexibility for the site.

There being no others to speak for or against ZDC-80-2022, Chairman Keeler closed the Public Hearing.

#### 18. Consider recommendation of ZDC-80-2022



#### Action:

Mr. Jim Phillips moved to approve a request by Gregory Nehib, Big Blue Truck, LLC, for a Zoning Change from Single Family Residential-2 (SF-2) zoning district to Central Area (CA) zoning district, located at 206 and 208 N Jackson Street (Property ID 170695 and 170696) - Owner: BIG BLUE TRUCK, LLC (ZDC-80-2022). Mr. David Hudgins seconded, the vote was as follows: Ayes: Rick Keeler, Melissa Ballard, Bonney Ramsey, Jim Phillips, and David Hudgins. Noes: Erik Test.

#### The motion carried.

#### 19. Adjourn

Ms. Tuley invited the public to visit waxahachieplan.com to offer input on the Waxahachie Comprehensive Plan that is currently being updated.

There being no further business, the meeting adjourned at 7:47 p.m.

Respectfully submitted,

Amber Villarreal City Secretary Planning and Zoning Commission August 9, 2022

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The Waxahachie Planning & Zoning Commission held a briefing session on Tuesday, August 9, 2022 at 6:00 p.m. in the City Council Conference Room at 401 S. Rogers St., Waxahachie, TX.

Members Present:	Rick Keeler, Chairman Melissa Ballard, Vice Chairman Bonney Ramsey Jim Phillips David Hudgins Erik Test
Member Absent:	Betty Square Coleman
Others Present:	Shon Brooks, Executive Director of Development Services Jennifer Pruitt, Senior Director of Planning Zack King, Senior Planner Eleana Tuley, Senior Planner Ashlie Jones, Senior Planner Jami Bonner, Assistant City Secretary Chris Wright, Council Representative

#### 1. Call to Order

Chairman Rick Keeler called the meeting to order.

#### 2. Conduct a briefing to discuss items for the 7:00 p.m. regular meeting

Senior Planner Zack King reviewed the following cases:

- SUB-11-2022, the applicant is requesting to plat the subject property into one (1) lot for single family residential use. He noted the proposed plat provides a twenty-five (25) right-of-way (ROW) dedication along Dr. MLK Jr. Boulevard in conformance with the City of Waxahachie Thoroughfare Plan and meets all size and dimension requirements. Staff recommends approval as presented.
- SP-55-2022, the applicant is requesting Site Plan approval to construct a two-story assisted living facility on 5.215 acres with units including 78 dwelling units for independent senior living, 59 assisted living beds, 28 memory care beds, and several amenities. He noted the western portion of the property is covered by an 80 foot TXU electric easement. The applicant has received permission from Oncor to place a dog park and additional parking spaces within the easement. The applicant is proposing to provide a sidewalk easement along Highway 77 in order to provide sidewalks that comply with City of Waxahachie requirements. Staff recommends approval as presented.

Senior Planner Ashlie Jones reviewed the following cases:

• SUB-58-2022, the applicant is requesting to plat one (1) residential lot in the Rhodes Addition, being 1.00 acres. The applicant is requesting a variance for a 25' Front Building Line setback due to an existing structure encroaching into the required 40' Front Building

Line setback. All City lot size and dimension requirements have been met. Staff recommends approval as presented.

146

- ZDC-76-2022, the applicant is requesting a Specific Use Permit to utilize an existing accessory structure as an accessory dwelling unit. The accessory structure has been used as an accessory dwelling unit for several years, but was just recently brought to the attention of code enforcement. Staff recommends approval per staff comments.
- ZDC-83-2022, the applicant is requesting a Specific Use Permit to construct a +700 sq. ft. accessory structure to the rear of a single-family residential lot to be used as a barn for livestock and storage. Staff recommends approval per staff comments.

Senior Planner Eleana Tuley reviewed the following cases:

- ZDC-47-2022, the applicant is requesting a Specific Use Permit to modify the drivethrough circulation and configuration for the existing Chick-fil-A located at 996 W. Highway 287. Staff recommends approval per staff comments.
- ZDC-52-2022, the applicant is requesting a Specific Use Permit to expand an existing heavy machinery and equipment sales and rental business. She noted the applicant is requesting a variance to allow for gravel along the perimeter of the new storage area intended to be used to park and store heavy equipment. The remainder of the expansion will be paved. The applicant is also requesting a variance to not screen the outdoor storage along the western property line since the property on the west currently uses that area for outdoor storage, as well. Staff recommends approval per staff comments.
- ZDC-80-2022, the applicant is requesting to rezone approximately 1.98 acres of land • located at 206 and 208 North Jackson Street from Single Family Residential-2 (SF-2) to Central Area (CA) district to potentially use the location for indoor entertainment. The property owner has a prospective tenant that is interested in relocating his haunted house business to downtown Waxahachie. The plan is to operate a haunted house in October and use the facility as a skate park the remainder of the year. Ms. Tuley noted the applicant does not plan on making any exterior changes to the building or site improvements even with the opportunity to utilize Tax Increment Reinvestment Zone #1 (TIRZ) public funding; however, the tenant intends to make interior changes to occupy the building. If the request for zoning change is approved, the applicant would not be required to provide onsite parking. Although staff recognizes that the zoning change from SF-2 to CA is appropriate, staff is concerned with the use of the site, lack of enhancements and improvements to the existing building and site, and the property's proximity to the downtown core which should contribute to the character of the downtown area. Ms. Tuley noted the request is a straight zoning request. If approved, all uses allowed in the use chart for Central Area District would be allowed for this location. Due to staff concerns, staff recommends denial.

Commissioner Melissa Ballard noted that the appraisal district does not indicate the property to be zoned residential. Ms. Tuley explained that the appraiser will go off the use of the property which was a cabinet shop for many years. The City's 1984 zoning maps indicate the property was zoned light industrial; however, the next zoning maps from 1997 indicate the zoning was changed to SF-2.

Commissioner Bonney Ramsey expressed concern in regards to parking of surrounding businesses being utilized for the prospective tenant. Commissioner David Hudgins recognized that the property does have space that could potentially be used for parking if the applicant would consider improving the site.

(4b)

Commissioner Jim Phillips stated that while he understands there may be concerns with the potential use, the Planning and Zoning Commission is solely considering the zoning change.

The Commissioners and staff discussed opportunities to implement a Planned Development (PD) and possibly requiring site plan approval for the applicant.

Ms. Tuley explained potential voting options to consider as follows:

- Consider as straight zoning request.
- Consider implementing a PD which would allow the P&Z Commission to strike out some uses.
- Consider implementing a PD, strike some uses, and require a site plan. However, the site plan would only be required if the applicant expands the building or improves the property.

#### 3. Adjourn

There being no further business, the meeting adjourned at 6:46 p.m.

Respectfully submitted,

Jami Bonner Assistant City Secretary

# (5-16)



### Memorandum

To: Honorable Mayor and City Council

From: Jennifer Pruitt, Senior Director of Planning

Thru: Michael Scott, City Manager

Date: August 23, 2022

Re: SUB-73-2022 - University Annex Addition, Lots 8A & 8B, Block 3

On August 8, 2022, the applicant requested to withdraw case no. SUB-73-2022 - University Annex Addition, Lots 8A & 8B, Block 3 from the August 23, 2022 Planning and Zoning Commission agenda and the September 6, 2022, City Council meeting agenda.

### **Planning & Zoning Department**

**Plat Staff Report** 

### Case: SUB-66-2022

#### MEETING DATE(S)

Planning & Zoning Commission:

August 23, 2022

City Council:

September 6, 2022

#### CAPTION

**Public Hearing** on a request by Chad Adams, Levante Partners, LP, for a Plat of Levante, Lot 1X, Block A, Lots 1-6, 7X, 8-20, Block B, Lots 1-8, 9X, 10-11, Block C, Lots 1-17, Block D, Lots 1-18, Block E, Lots 1X, 2-10, Block F, Lots 1-26, Block G, Lots 1-9, Block H, Lots 1-13, Block I, being 150.59 acres, located on the west side of Howard Road (FM 877) across from 3175 Howard Road, situated in the S.M. Durrett Survey, Abstract No. 272, an addition to the City of Waxahachie (Property ID 182020) – Owner: Levante Partners, LP (SUB-66-022)

#### APPLICANT REQUEST

The Applicant is requesting to plat approximately 150 acres into 121 single family lots and four open space lots.

CASE INFORMATION	
Applicant:	Chad Adams, Levante Partners, LP
Property Owner(s):	Chad Adams, Levante Partners, LP
Site Acreage:	150.6 acres
Number of Lots:	121 lots
Number of Dwelling Units:	121 units
Park Land Dedication:	The cash in lieu of park land dedication is \$48,400.00 (121 residential dwellings at \$400.00 per dwelling).
Adequate Public Facilities:	Adequate public facilities are available to the subject property.
SUBJECT PROPERTY General Location:	West side of Howard Road (FM 877) across from 3175 Howard Road
Parcel ID Number(s):	182020
Current Zoning:	PD-SF-1 (Ord. No. 3324)
Existing Use:	Undeveloped Land
Platting History:	N/A



# (7)

#### Site Aerial:



#### **PLATTING ANALYSIS**

The Applicant is proposing to plat approximately 150 acres into one hundred and twenty-one (121) single family lots and four (4) open space lots. Additionally, the Applicant is requesting a variance to provide one (1) point of access due to the lack of adequate sight distance for the ingress and egress on the second point of entry. The proposed development complies with all other provisions within the governing zoning, including lot count and minimum lot size.

Since the zoning request, the Applicant has performed a Traffic Impact Analysis (TIA) and started designing the infrastructure and improvements for the project. During this process, the Applicant determined that the topography and the road's curvature obstructed the minimum sight distance for the ingress and egress on the second point of access which was initially proposed in the concept plan for the zoning request (ZDC-27-2022). Given the limited sight distance, the second entry point would have been dangerous for people trying to enter and exit the subdivision. Therefore, given the safety concerns posed by the site's topography, Staff is recommending approval of the variance request.

The concept plan associated with the zoning request is in the attached exhibits for informational purposes. The plat reflects the layout with one point of entry into the subdivision.

#### **PUBLIC NOTIFICATIONS**

The City mailed 17 courtesy notices to property owners within 200 feet of the request, and notice was published in the Waxahachie Sun. The City has received one (1) letter of opposition at the time of publishing this report.

#### RECOMMENDATION

Based on the details provided in this Staff Report and the present status of the documents subject to the request, the Planning Department recommends:

- Denial
- Approval, as presented.
- Approval, per the following comments:
  - 1. The Applicant receive approval of a variance to have one (1) point of access.
  - 2. The Applicant revise and update the plat in the future to reflect the right-of-way improvements required by the TIA.

#### ATTACHED EXHIBITS

- 1. Plat
- 2. Concept Plan (ZDC-27-2022)
- 3. Letter of Opposition

#### **APPLICANT REQUIREMENTS**

- 1. If approved by City Council, within 30 days the Applicant shall provide the Planning Department one revised electronic plan set that incorporates all comments.
- 2. Once the revised plans are provided, staff will verify all outstanding comments were satisfied.
  - a. If comments were not satisfied, then Applicant will be notified to make corrections.
  - b. If all comments satisfied, Applicant shall provide five signed, hard-copy plats.

#### **CITY REQUIREMENTS FOR PLAT RECORDING AND FILING**

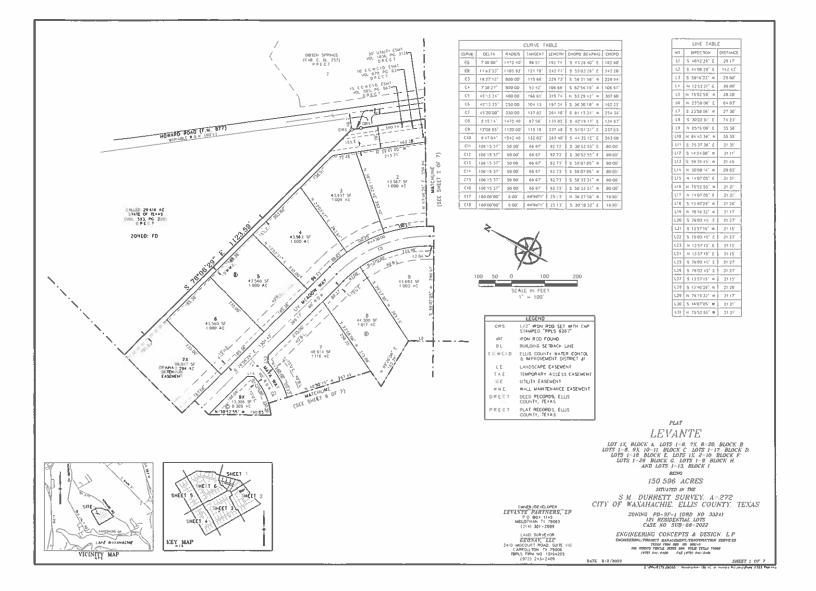
A plat shall not be filed with the Ellis County Clerk until:

1. All utilities, infrastructure, and other required improvements have been installed and a letter of acceptance associated with the utilities and infrastructure installation has been received from the Public Works Department.

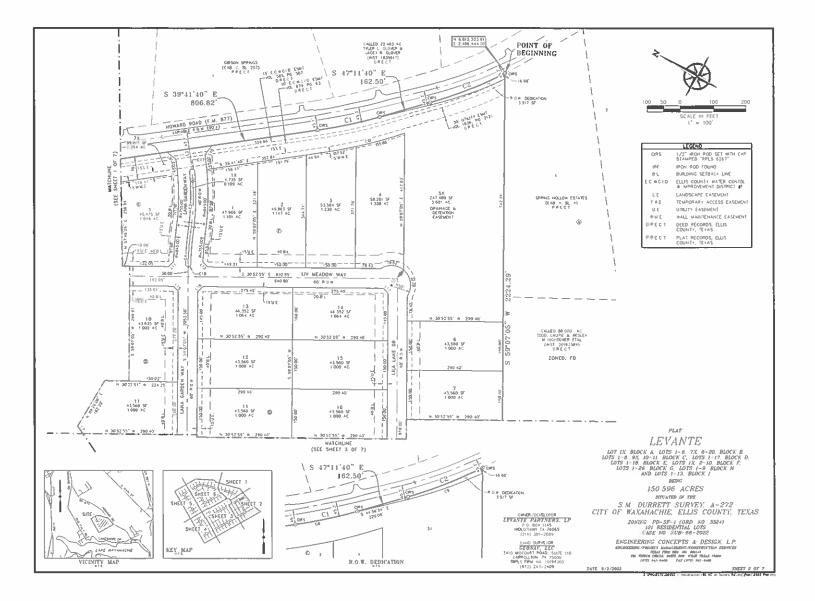
#### **STAFF CONTACT INFORMATION**

Prepared by: Eleana Tuley, AICP Senior Planner <u>eleana.tuley@waxahachie.com</u> Reviewed by: Jennifer Pruitt, AICP, LEED-AP, CNU-A Senior Director of Planning jennifer.pruitt@waxahachie.com

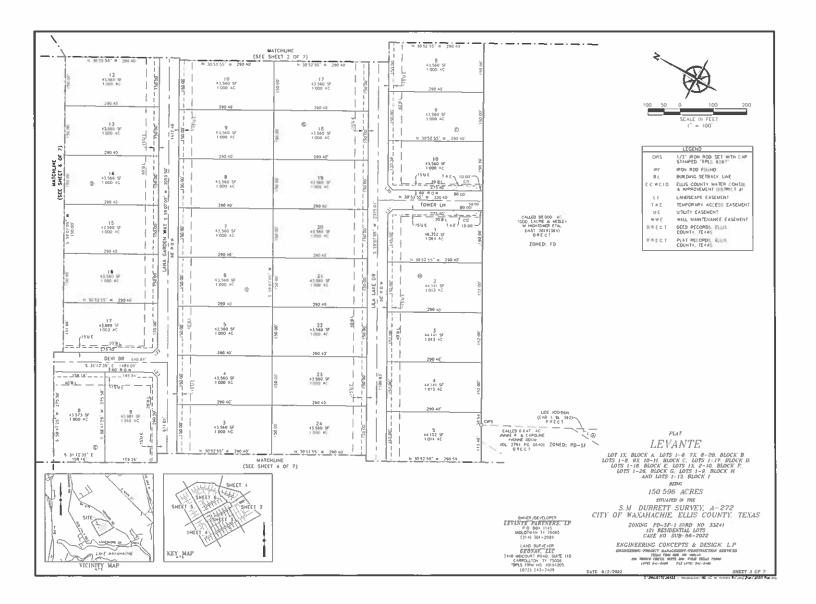
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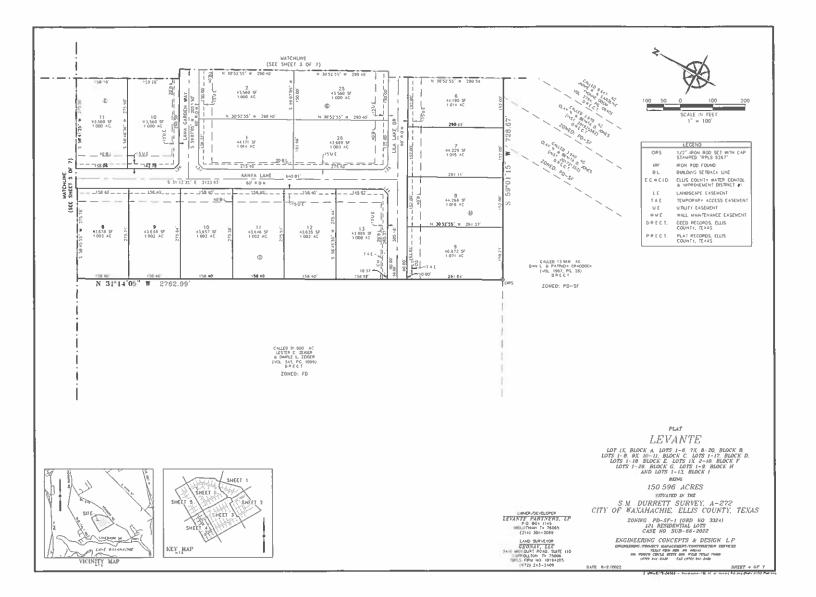
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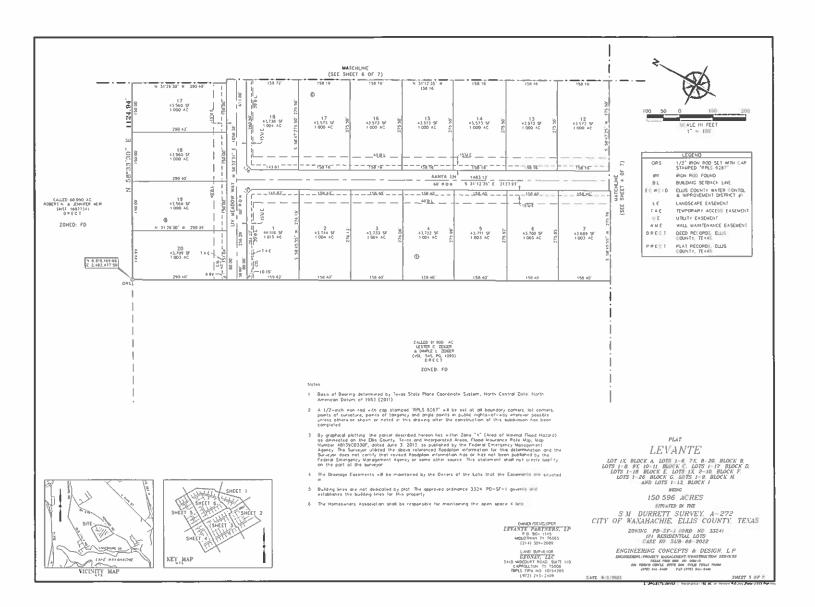
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#### By Darperson By Attest Date This plat approved subject to all platting ordinances, rules, regulations and resolutions of the City of Wavahachie, Texas WITHESS, my hand, this the \_\_\_\_\_ day of \_\_\_\_\_ \_\_\_\_ 2022 FOR LEVANTE PARTNERS, LP Br Chad Adoms, Monaging Partner Dener/Developer *EF4ATE PARTNERS, LP* P 0 Bor 1165 milliotran (z 7668 (214) 301-2089

NOW, THEREFORE, KNOW ALL VEN BY THESE PRESENTS HUM, INLERSTORE, ANUM ALL WIN BY INTESS (MSSCH) MAIL LEVANTE PARTIERS, LA coling nerse by and brough its duly outhorised officers, does hereby addot this plot designating the herein obser descread property as LEVANTE, an addition to the city of Mainhache, Teres, and alleys are educated designating the herein obser descread property as LEVANTE, an addition to the city of Mainhache, Teres, and alleys are educated designations and the statements and public use oreas, as shown, are dedicated, for the public use foreas, prost, shows or other improvements or glovable state to educated to stress purpose indicated on this plat. No building, the each, triest, shows or other improvements or glovable state to educated decommodation of all public utiles descread, strest, shows, shows or other improvements or glovable state to educated decommodation of all public utiles descread to use or using the estimate the easternal immits the use of particular accommodation of all public utiles descread to use or using the estimate the estimate the multical use and decommodation of all public utiles descread to use or using the estimate the inits the use of particular utilities, and use by public utilities descread to line Public's and City of Mainhache is use thread. The City of Mainhache public utiles respective system stude to the necksity of any or use or using the respective estements for the public utile respective state and the necksity of any or use or using there, and odding to errors of any object utiles respective states and the necksity of any or use or using the source.

### h4DACE Southeasterly, continuing along said common line and along said curve, through a central angle of 11 degrees 43 movies 33 seconds, on orc statance of 242.71 feet to the POINT OF BEGRINFIG AND CONTANNIA 6.5559,967 square feet or 150.566 occes of land, more or less

THENCE South 47 degrees 11 menutes 40 seconds East, continuing along said common line, a distance of 162.50 feet to a point for the point of curvature of a trangent cardier surve to the left having a radius of 1185.92 feet, whose chord bears South 53 degrees 03 minutes 26 seconds East, a distance of 242.23 feet.

INEIXEE, continuing along sold reminion line and along sold curve, through a central angle of 07 degrees 30 minutes 00 seconds, on arc distance of 192.74 feet to a point for corner,

THENCE South 39 degrees 41 mmutes 40 seconds East, along the common soid southwesterly right-of-may line and the northeast line of soid freet Tarke, a distance of 606.82 feat to a point for the point of curvature of a langent isrubur ouries to be intrinjandig a radius of 1472.04 feat, shoke choch abears South 34 degrees 28 mmutes 40 seconds East, a northeast line of said Tre curve to the left having distance of 192.60 feet,

THENCE South 40 degrees 12 mmutes 29 seconds East, along the common sold southwesterly right-of-way line of F № 877 and the northeasterly line of said Tract Two, a distance of 2917 feet to a point for corner.

THEFICE South 76 degrees 06 minutes 29 seconds East, continuing along said common line, a distance of 1,123.59 feet to a baint for correct

THENCE South 44 degrees D6 minutes 29 seconds East, continuing along said common ime, a distance of 142.42 feet till a paint for corner.

THENCE South 69 degrees 30 minutes 29 seconds Easl, continuing along sold common line, a distance of 400 100 feel to a point for corner.

THENCE South 87 degrees 37 minutes 29 seconds East, along the common south line of sold State of Texas tract and soud north line of Tract Tina, a distance of 437.74 feet to a point for corner.

DREXCE North 58 degrees 33 mmutes 30 seconds East, along the north fine of said Tract Tao, a defance of 1,124.94 feet to a point for the most northerly corner of said fract Tao, and comor being the most =esterly southness corner of that tract of load descreder unit deal to the State or Teres, as described in Volume 592. Roge 200, 0 FE €, 1;

North 31 degrees 14 minutes 05 seconds West, along the southnesterly lines of said Trait Three and Tract Two, a distance of 2,762.93 feet to a point for the mast mesterly northnest corner of said Tract Two.

THENCE South 59 degrees 0t minutes 15 seconds West, continuing along said south line, a distance of 728.67 feet to a point for the most southerly corner of said fract three.

OWNER'S CERTIFICATE AND DEDICATION

BEGURNEG at the most easterly southeast comer of said fract Three, said corner being on the southwesterly right-of-way line of F.M. 877 (Howard Road a variable width right-of-way).

THEIRCE South 59 degrees 07 minutes D5 seconds West, along the south line of said Tract Three, a distance of 2,224-29 feet to a point for corner,

STATE OF TEXAS § COUNTY OF ELLIS § WHEREAS LEVANTE PARTHERS, UP are the owners of a a tract of lond situated in the S. W. Durrett Survey, Abstract Number 272, City of Warshache, Cha, County, Teros, and beng all of those tracts of land distribed as "Tract Tabohad "Tract Thereas" Practa S-Stapies Farmin deed to Durne J. Anderson as Trustee of Korin S. Anderson travocable Trust, as recorded in Valume 2778, Page 642 of the Deed Records of Ellis County, Teros (DRECT.), and being more parteularly destribed by meters and bounds as fables.

Notary Public in and for the State of Teras My Commission Expires

2022

Before me, the undersigned authority, a Notary Public in and for the State III Takas, Wi thill day presinally appeared Jaki C. Nokard, Incan to me to be the person while nome is subsirbed lik. The foregoing missionerided considerables the executed the same for the purplish and considerables there expressed

STATE OF TEXAS & COUNTY OF ELLIS \$

Given under my hand and seel of office, this \_\_\_\_\_ day of \_\_\_\_\_

SURVEYOR'S CERTIFICATE KNOW ALL MEN BY THESE PRESENTS.

Notary Public in and for the state of Teras My Commission Evolves on:

Given under my hand and seal of office, this the \_\_\_\_ day of \_\_\_\_ 2022

Before me, the underspeed authority a Matory Make in and for the State of Tards, and the personally appendent dhed Adams, Lasen to rue the be the persons along and the substrated to the foregoing instrument and ochoseledged to me that he executed the same for the purpose and considerations thereal expressed.

### STATE OF TEXAS & COUNTY OF ELLIS \$

Date

LAND SUBVEYOR CHOMMEY, LLC 3410 MOCOUNT MOAD, SUBTE 110 CAIFFOLITON, TX 75006 TBP/S FIRM NO F0194205 (872) 243-2409

PRELIMINARY, THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE

LEVANTE

LOT 1X BLOCK A LOTS 1-6 7X 6-20 BLOCK B LOTS 1-8 9X 10-11 BLOCK C, LOTS 1-7, BLOCK P, LOTS 1-8, BLOCK C, LOTS 11 2-10, BLOCK P, LOTS 1-8, BLOCK G, LOTS 14 2-10, BLOCK H AND LOTS 1-3, BLOCK I

BETHC 150.596 ACRES

S.M. DURRETT SURVEY, A~272 CITY OF WAXAHACHIE, ELLIS COUNTY, TEXAS

SHEET

20NING PD-SF=1 (ORD NO 3324) 121 RESIDENTIAL LOTS CASE NO SVB-86-2022 ENGINEERING CONCEPTS & DESIGN, L.P. ENGINEERING CONCEPTS & DESIGN, L.P. ENGINEERING PHD BIG 30 00141 In Party Chica, Brits and, Phil Fills Phane Party Chica, Brits and, Phil Fills Phane Party Int-Shot Fill (Phil Shot

PLAT

DATE 0/2/2022

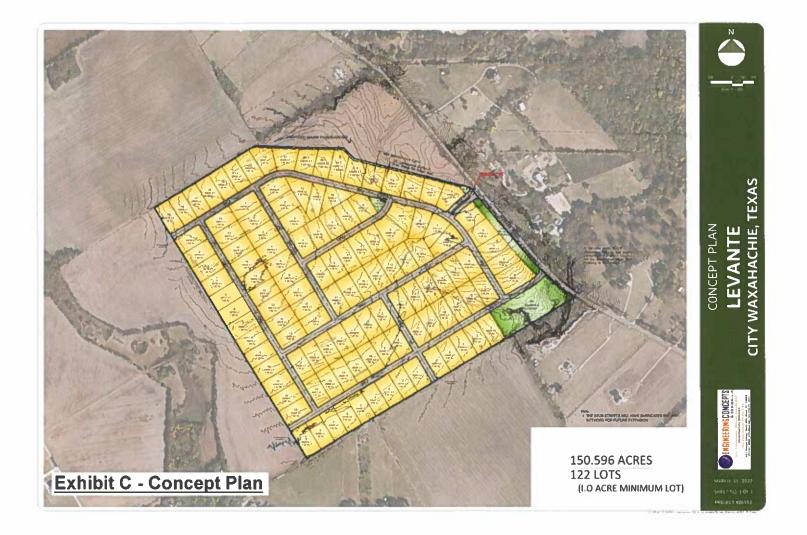
Given under my hand and seat of office, this \_\_\_\_\_ day of \_\_\_\_\_

JOEL C HOWARD REGISTERED PROFESSIONAL LAND SURVEYOR STATE OF TEXAS NO 6267

That I, Joel C. Howard, hereby cert-fy that this plat was prepared under  $m_2$  supervision from an actual and accurate survey of the lond and that the corner manuments thism. Therein as set will be properly placed under  $m_2$  personal supervision in accordance with the Subdivision Gratinanie of the Dity of Waxehachie

APPROVAL CERTIFICATE APPROVED BIT Planning and Zoning Commasion Enty of its-abochie, Te-as





# (7)

If you cannot attend the hearings, you may express your views by filling in and returning the bottom portion of this notice. Please contact the Planning Department at (469) 309-4290 or via email: <u>Planning@Waxahachie.com</u> for additional information on this request.

#### Case Number: SUB-66-2022

City Reference: 225303

Your response to this notification is optional. If you choose to respond, please return this form by 5:00 P.M. on *August 17, 2022* to ensure inclusion in the Agenda Packet. Forms can be e-mailed to <u>Planning@Waxahachie.com</u> or you may drop off/mail your form to City of Waxahachie, Attention: Planning, 401 South Rogers Street, Waxahachie, TX 75165.

SUPPORT	OPPOSE
Comments: p 1: + .	n f l no l t t
Howard Moad to not equipe	to handle the increase in
Comments: Howard Road is not equipe Traffic generated by the	size of the development
Janice Scarpinate	8-17-2022
(Mgnature /	Date
Janice Scarpinato Printed Name and Title	3203 Howard Road
T THICC I AMIC AND I ITIE /	Address

It is a crime to knowingly submit a false zoning reply form. (Texas Penal Code 37.10)

If you are not the addressee at the top of this form, but would like to submit a response, please contact the City for a blank form.

### **Planning & Zoning Department**

**Plat Staff Report** 

### Case: SUB-59-2022

MEETING DATE(S) Planning & Zoning Commission:

August 23, 2022

8

City Council:

September 6, 2022

#### **CAPTION**

**Public Hearing** on a request by Espire Enterprises, LLC for a **Replat** of the Original Town of Waxahachie, lots 7, 8, 9C Block 51A, being 0.1251 acres, located at 100 Coats Street, situated in the AM Keen Survey, Abstract 596, an addition to the City of Waxahachie (Property ID 170885) – Owner: Espire Enterprises, LLC (SUB-59-2022)

#### **APPLICANT REQUEST**

The Applicant is requesting to replat three existing lots (approximately 0.12 acres) into one lot for single family use.

Cody Crone, Espire Enterprises, LLC
Espire Enterprises, LLC
0.12 acres
1 lot
1 unit
Parkland dedication is not required since the subject property is in the Infill Overlay
Adequate public facilities are available to the subject property
100 Coats Street
Too Coals Sheet
170885
Single Family-3 (SF-3)
Undeveloped Land
The subject property was platted as lot lots 7, 8, 9C Block 51A of the Original Town of Waxahachie



### (8)

#### Site Aerial:



#### **PLANNING ANALYSIS**

The Applicant is requesting to replat three existing lots (approximately .12 acres) into one lot to build a single-family home. In addition, the Applicant is requesting two variances regarding right-of-way dedication and minimum lot size. The site plan for the single-family home proposed on the subject property is in the staff report for informational purposes.

The Applicant is requesting a variance not to dedicate right-of-way. The ultimate right-of-way width for Coats street is fifty-four (54) feet. Therefore, based on the ultimate right-of-way width for Coats Street, the Applicant would be responsible for dedicating twenty-seven (27) feet measured from the centerline of the existing pavement. Given existing conditions, the Applicant is requesting not to dedicate an additional thirteen (13) feet. Staff is recommending approval of the variance since it would be challenging to get the necessary right-of-way dedication from adjoining properties and to expand the road in the future due to the location of the existing homes in proximity to the road.

The Applicant is requesting a variance to not comply with the minimum lot size required in the Infill Ordinance (Section 3.25 of the City of Waxahachie Zoning Ordinance). Per the infill ordinance, the minimum lot size cannot be less than ten (10%) percent of the average lot size of properties located within 50 feet. The average lot size is 10,553 square feet, and the subject property is 5,451 square feet (54' X 100' lot size). Staff recommends approval of the variance due to the site's physical constraints. Additionally, the Applicant has met all other provisions of the infill overlay.

#### **RECOMMENDATION**

Based on the details provided in this Staff Report and the present status of the documents subject to the request, the Planning Department recommends:

- 🗌 🛛 Denial
- Approval, as presented.
- Approval, per the following comments:
  - 1. Approval of a variance to not dedicate the right-of-way.
  - 2. Approval of a variance to not comply with the minimum lot size (proposed 5,451 sf) required by the infill ordinance.

#### **ATTACHED EXHIBITS**

- 1. Replat
- 2. Site Plan

#### **APPLICANT REQUIREMENTS**

- 1. If approved by City Council, within 30 days the Applicant shall provide the Planning Department one revised electronic plan set that incorporates all comments.
- 2. Once the revised plans are provided, staff will verify all outstanding comments were satisfied.
  - a. If comments were not satisfied, then Applicant will be notified to make corrections.
  - b. If all comments satisfied, Applicant shall provide five signed, hard-copy plats.

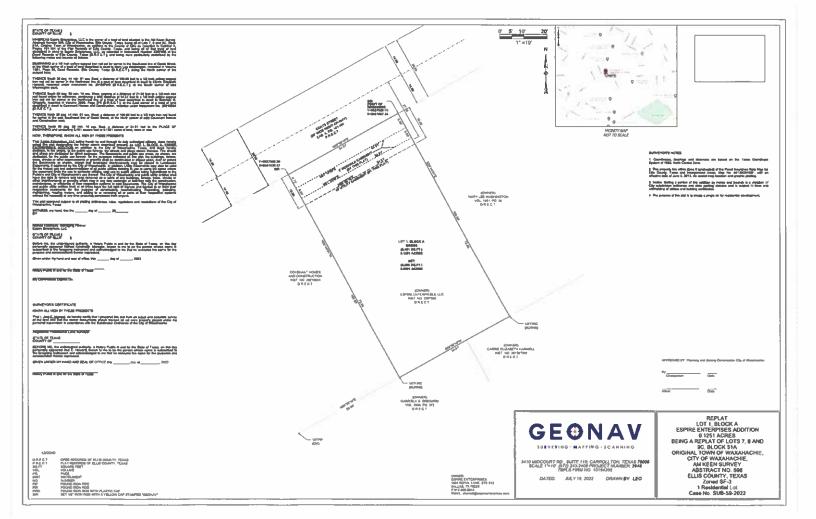
#### CITY REQUIREMENTS FOR PLAT RECORDING AND FILING

A plat shall not be filed with the Ellis County Clerk until:

1. All utilities, infrastructure, and other required improvements have been installed, and a letter of acceptance associated with the utilities and infrastructure installation has been received from the Public Works Department.

#### **STAFF CONTACT INFORMATION**

Prepared by: Eleana Tuley, AICP Senior Planner <u>eleana.tuley@waxahachie.com</u> Reviewed by: Jennifer Pruitt, AICP, LEED-AP, CNU-A Senior Director of Planning jennifer.pruitt@waxahachie.com



SITE DATA TABLE LOT ACREAGE PROPOSED FLOOR AR FRONT YARD SETBACK REAR YARD SETBACK SIDE YARD SETBACK LOT COVERAGE (MAX # OF BEDROOMS GARAGE (YES OR NO	EA (10% OF_TOTAL_WIDTH) 80%)		1251 AC - 5,451 S.F. 742:20 S0 FT. 6'-9" 5'-4' 2.8% ES	
ADDRESSES FOR	FROPERTIES WITH		LOT SIZES	HOME SIZES
114 COATS STREET 119 COATS STREET 120 COATS STREET 121 COATS STREET 409 WYATT STREET 415 WYATT STREET 417 WYATT STREET	18.15 20.12 28.24 20.08 18.95 39.90 29.70	15.70 32,50 35.20 30,56 95.65 130.20 181_15	5,009.40 SQ. FT. 11,238.48 SQ. FT. 7,187.40 SQ. FT.	1,664_SQ.F 1,411_SQ.F 1,125_SQ.F 1,674_SQ.F 1,360_SQ.F 1,181_SQ.F 1,181_SQ.F
AVERAGE SETBACK	25.07	74.42	10,552 68 SQ FT	1,371 SQ FT

HOME SIZES 50. FT. 1.664 50. FT. 50. FT. 1.1664 50. FT. 50. FT. 1.125 50. FT. 50. FT. 1.125 50. FT. 50. FT. 1.364 50. FT. 50. FT. 1.181 50. FT. 50. FT. 1.181 50. FT.						
S0_FT. 1,360_S0_FT. S0_FT. 1,181_S0_FT. S0_FT. 1,181_S0_FT. FT. 1,371 S0_FT.		6281 MDE 910	SIREEI GHI-OF-WAR) G. 181-184 E.C.T.	5 5 1	28	
SCALE: 1"=20"	20'-0'-CONC BRNC 59'-8' APPROACH 11'-9'-15' AP		94" 100'29' 5' SIDEWAI 5' SIDEWAI 42.20 SQ. FT:	SETERACK	6- 15 UTUTY EAS	EMENT
0' 5' 10' 20			5URVEY _ 580'59155 54 51'		11= 	

IT SHALL BE THE FULL RESPONSIBILITY OF THE BUILDER TO VERIFY ALL ASPECTS OF THIS PLAN AND ADJUST IF REQUIRED

1. WATER METERS ARE PROHIBITED FROM BEING PLACED IN A DRIVEWAY OR SIDEWALK 2. MINIMUM 5% SLOPE AWAY FROM THE BUILDING LANDSCAPING SHALL COMPLY WITH THE CITY'S LANDSCAPING REQUIREMENTS

NOTE:

SITE PLAN: SCALE: 1"=20'-0" 100 COATS STREET LOT 7, 8, 9C BLOCK SIA ORIGINAL TOWN OF WAXAHACHIE ELLIS COUNTY, TEXAS

DATE: MARCH, 2022

1 SITE PLAN SCALE: 1"=20"-0"

7420 FRONT LWE TRAIL ARLINCTON TEXAS 76002 PH: 682351 6960 EMAIL: GLEON LOTIVINGOR COM A NEW HOUSE 100 COATS STREET WAXAHACHIE TEXAS PROJECT TITLE DATE. NOVEMBER 2023 DRAWING TITLE COMMENTS SITE PLAN SHEET#

SITE

RANYIND C

# (10)

### **Planning & Zoning Department**

### **Plat Staff Report**

### Case: SUB-61-2022

#### MEETING DATE(S)

Planning & Zoning Commission:

August 23, 2022

#### **CAPTION**

**Public Hearing** on a request by Shawne Walker for a **Plat** of Butcher Addition, Lot 1, Block A, being 3.182 acres, located on F.M. 387 situated in the Ashton Slayback Survey, A-1005, an addition in the City of Waxahachie. (Property ID 289912) – Owner: Jorge Montes (SUB-61-2022)

#### **APPLICANT REQUEST**

The applicant requests to plat the subject property into one (1) lot for single-family residential use.

CASE INFORMATION Applicant:	Shawne Walker
Property Owner(s):	Jorge Montes
Site Acreage:	3.182
Number of Lots:	1 lot
Number of Dwelling Units:	N/A
Park Land Dedication:	The cash in lieu of the park land fee is estimated to be \$400.00 (1 residential dwelling at \$400/dwelling)
Adequate Public Facilities:	Adequate public utilities are provided to the property.
SUBJECT PROPERTY General Location:	F.M. 387
Parcel ID Number(s):	289912
Current Zoning:	Future Development - FD
Existing Use:	The subject property use is undeveloped
Platting History:	The subject property is currently part of the Ashton Slayback Survey, Abstract Number 1005.



# (10)

Site Aerial:



#### **PLATTING ANALYSIS**

The applicant is requesting to **Plat** Butcher Addition, Lot 1, Block A, one residential lot, being 3.182 acres. All City of Waxahachie lot size and dimension requirements have been met. The plat provides a 10.27' ROW dedication in conformance with the City of Waxahachie thoroughfare plan.

#### **RECOMMENDATION**

Based on the details provided in this Staff Report and the present status of the documents subject to the request, the Planning and Zoning Department recommends:



Denial

Approval, as presented.

#### **ATTACHED EXHIBITS**

Identify the exhibits that will be included as agenda backup material.

1. Plat

#### **APPLICANT REQUIREMENTS**

1. If approved by the Planning and Zoning Commission, within 30 days, the applicant shall provide the Planning Department with one revised electronic plan set that incorporates all comments.

#### **CITY REQUIREMENTS FOR PLAT RECORDING AND FILING**

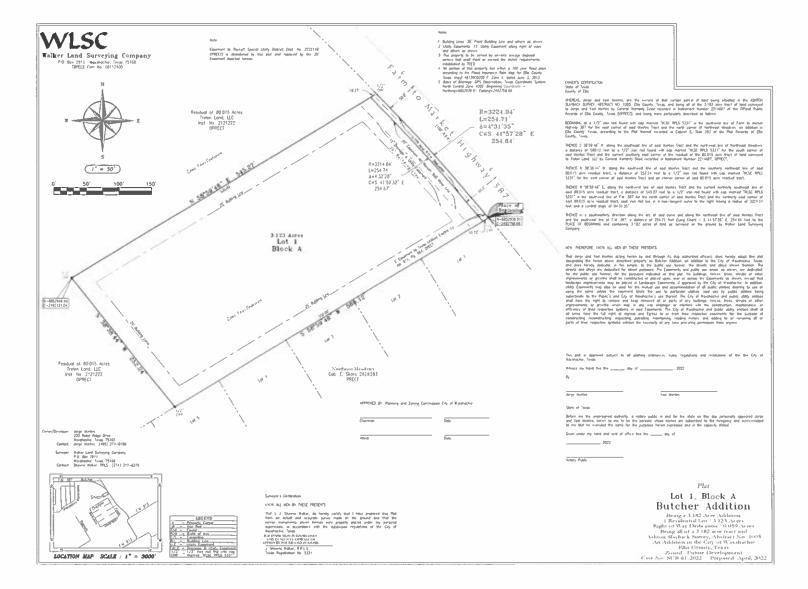
A plat shall not be filed with the Ellis County Clerk until:

- 1. All utilities, infrastructure, and other required improvements have been installed, and a letter of acceptance associated with the utilities and infrastructure installation has been received from the Public Works Department;
- 2. A drainage study has been conducted, and/or a traffic impact analysis has been conducted as required by the City's Subdivision ordinance.

#### **STAFF CONTACT INFORMATION**

Prepared by: Ashlie Jones Senior Planner ashlie.jones@waxahachie.com Reviewed by: Jennifer Pruitt, AICP, LEED-AP, CNU-A Senior Director of Planning jennifer.pruitt@waxahachie.com

(10)



# (II)

### **Planning & Zoning Department**

### **Plat Staff Report**

### Case: ZDC-79-2022

#### **MEETING DATE(S)**

Planning & Zoning Commission:

August 23, 2022

City Council:

September 6, 2022

#### **CAPTION**

**Public Hearing** on a request by Debbie Manning – Capitola Builders for a **Specific Use Permit (SUP)** for an **Accessory Structure equal to or greater than 700SF** use within a Single Family-1 (SF-1) zoning district located at 195 Brookbend Dr. (Property ID 208145) – Owner: Higginbotham Revocable Trust (ZDC-79-2022).

#### **APPLICANT REQUEST**

The applicant requests to construct a +700 sq. ft. (1,361 sq. ft.) accessory structure to the rear of a single-family residential lot.

CASE INFORMATION Applicant:	Debbie Manning, Capitola Builders
Property Owner(s):	Higginbotham Revocable Trust
Site Acreage:	0.933 acres
Current Zoning :	SF-1
Requested Zoning:	SF-1 with a Specific Use Permit (SUP) for an accessory structure greater than 700 square feet.
SUBJECT PROPERTY General Location:	195 Brookbend Dr.
Parcel ID Number(s):	208145
Current Zoning:	Single Family-1 (SF-1)
Existing Use:	The existing use is residential.
Development History	The subject property is platted as Lot 89 of Brookbend Grove Phase 2.



# (1)

Adjoining Zoning & Uses:

Direction	Zoning	Current Use
North	Single-Family-1	Single Family Residential Home
East	Single-Family-1	Single Family Residential Home
South	Single-Family-1	Single Family Residential Home
West	Single-Family-1	Single Family Residential Home

Future Land Use Plan; Low Density Residential

Comprehensive Plan:This use is representative of smaller single-family homes and<br/>some duplex units. The majority of Waxahachie's current<br/>development is of a similar density. It is appropriate to have<br/>approximately 3.5 dwelling units per acre.

#### Site Aerial:



#### **PLANNING ANALYSIS**

The applicant proposes constructing a +700 sq. ft. (1,361 sq. ft.) accessory structure to the side and rear of a single-family residential lot at 195 Brookbend Dr. The Ellis County Appraisal District states that the primary structure on the property is 3,693 square feet. Per the City of Waxahachie Zoning Ordinance, an accessory structure that is equal to or greater than 700 square feet requires a Specific Use Permit (SUP) to be approved by City Council.

#### Proposed Use:

The proposed accessory structure is comprised of 1,361 square feet of fully enclosed space. The applicant is proposing to construct the structure out of masonry that will match the primary structure. The structure is intended to be used as a garage and personal shop. The accessory structure is 23.5' in height, and the interior floor plan indicates a small storage area accessible by stairs. The applicant has informed staff that

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the purpose of this storage area and the width of the stairs is to provide ease of access for items such as Christmas decorations. The applicant has confirmed to staff that the structure will not be used as a dwelling of any kind and will not be metered, sold, or leased separately from the existing home. The accessory structure will connect the exiting driveway with a concrete drive.

### **PUBLIC NOTIFICATIONS**

To comply with State law contained in Local Government Code Chapter 211 and the City's public hearing notice requirements, <u>15</u> notices were mailed to property owners within 200 feet of the request. In addition, a notice was published in the Waxahachie Sun and a sign was visibly posted at the property.

### PROPERTY OWNER NOTIFICATION RESPONSES

At the time of this report (August 12, 2022), staff has received three letters of support.

### **RECOMMENDATION**

Based on the details provided in this Staff Report and the present status of the documents subject to the request, the Planning and Zoning Department recommends:

- Denial
- □ Approval, as presented.
- Approval, per the following comments:
  - 1. The accessory structure shall not be used as a dwelling.
  - 2. The accessory structure shall not be used for commercial purposes.
  - 3. The accessory structure shall not be leased or sold separately from the primary residence and shall not be separately metered.
  - 4. The concrete will be extended from the driveway to the accessory structure.
  - 5. The applicant shall obtain a permit from the City of Waxahachie Building Department prior to the construction of the accessory structure.

### **ATTACHED EXHIBITS**

Identify the exhibits that will be included as agenda backup material.

- 1. Location Map
- 2. Site Layout Exhibit
- 3. Site Plan
- 4. Architectural Plan
- 5. PON Responses

### **APPLICANT REQUIREMENTS**

1. If approved by City Council, applicant can apply for building permits from the Building and Community Services Department.

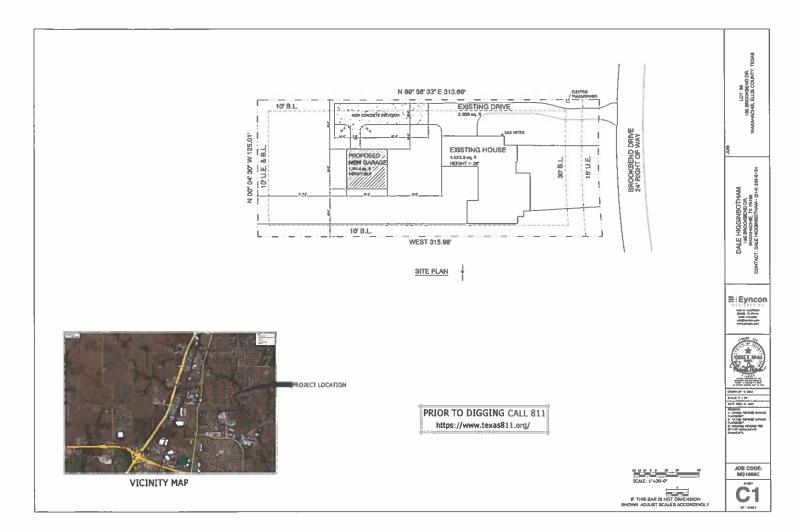
### STAFF CONTACT INFORMATION

Prepared by: Ashlie Jones Senior Planner ashlie.jones@waxahachie.com Reviewed by: Jennifer Pruitt, AICP, LEED-AP, CNU-A Senior Director of Planning jennifer.pruitt@waxahachie.com

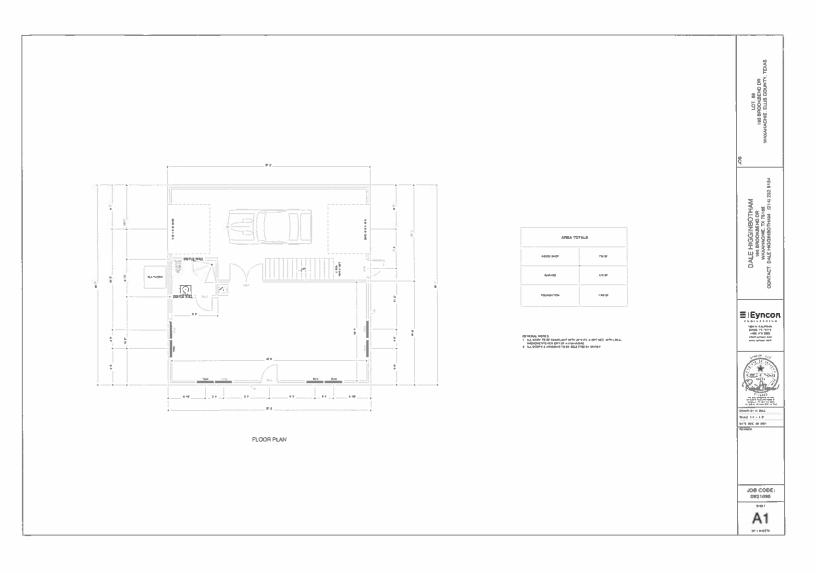
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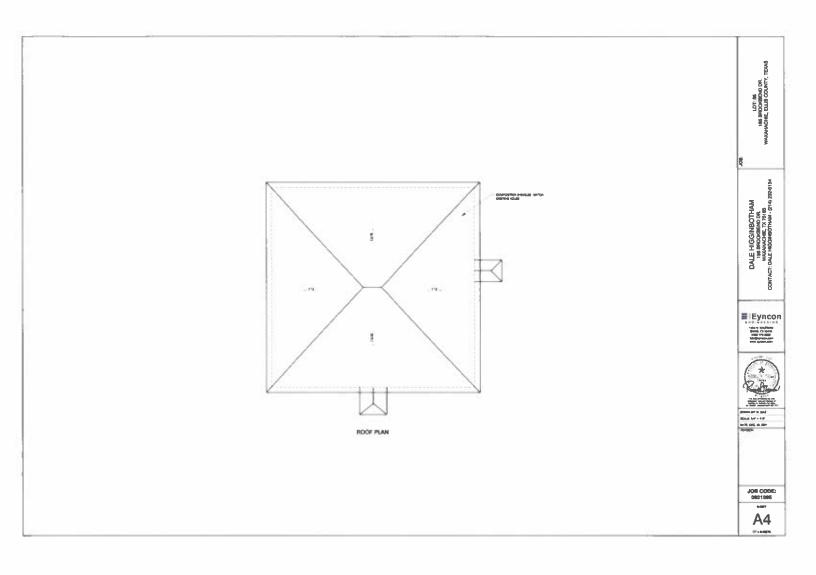
LDT 81 195.3ROOKBEND DR WAXANGORE, ELLIS COUNTY, TEXAS 8 DALE HIGGINBOTHAAA 144 BROOKEND DA WAMMACHE, 17 73145 TO DALE HIDGMEOTHAM (214) 232 5194 ٤. 000.001.00 854 -172-CH(8 % \$16805 14 -CANNER HIS WORK 2 2 2 2 2 2 2 2 2 2 100 ----C[LIVB CONTACT 5 AN -5 6 Der<sup>m</sup>Carl п 01/121 a.a. 0 ElEvicon Indiational Indiational Indiational Indiational Indiational Indiational  $t^{\rm en}$ ann ovrha (  $m \delta_{0,0}$ E S<sup>CCA</sup> (dite the diffetor SCCA (dite the diffetor SCCA (dite the diffetor a'm 15.00P 20-0.00-0.05 U #,dc# 9,001 PUH 8 NOTE: ATTIC TO HAVE SHOP LIGHT PER OWNER SPECIFICATIONS. 1000 (0 10 (0.2) 2000 (0 10 (0.2) 2012 (1 0 1 0 (0.2) 2013 (0 1 1 0 (0.2) ELECTRICAL PLAN JOB CODE: 0921096 A2 -

(11)

(II)



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City of Waxahachie, Texas Notice of Public Hearing Case Number: <u>ZDC-79-2022</u>

### HUBBARD MICHAEL D & CONNIE R 211 BROOKBEND DR WAXAHACHIE, TX 75165

The Waxahachie Planning & Zoning Commission will hold a Public Hearing on Tuesday, August 23, 2022 at 7:00 p.m. and the Waxahachie City Council will hold a Public Hearing on Tuesday, September 6, 2022 at 7:00 p.m. in the Council Chamber at the Waxahachie City Hall, 401 South Rogers Street, Waxahachie, Texas to consider the following:

Request by Debbie Manning, Capitola Builders, for a Specific Use Permit (SUP) for an Accessory Structure +700sf, use within a Single Family – 1 (SF-1) zoning district located at 195 Brookbend Drive (Property ID 208145) - Owner: HIGGINBOTHAM REVOCABLE TRUST (ZDC-79-2022) Staff: Ashlie Jones

You received this notice because your property is within the area of notification as required by law. As an interested party you are welcome to make your views known by attending the hearings. If you cannot attend the hearings, you may express your views by filling in and returning the bottom portion of this notice. Please contact the Planning Department at (469) 309-4290 or via email: <u>Planning@Waxahachie.com</u> for additional information on this request.

### Case Number: ZDC-79-2022

City Reference: 208153

Your response to this notification is optional. If you choose to respond, please return this form by 5:00 P.M. on *August 17, 2022* to ensure inclusion in the Agenda Packet. Forms can be e-mailed to <u>Planning@Waxahachie.com</u> or you may drop off/mail your form to City of Waxahachie, Attention: Planning, 401 South Rogers Street, Waxahachie, TX 75165.

Comments:

SUPPORT

OPPOSE

Printed Name and Title

Date

Address

It is a crime to knowingly submit a false zoning reply form. (Texas Penal Code 37.10)

If you are not the addressee at the top of this form, but would like to submit a response, please contact the City for a blank form.

Case Number: ZDC-79-2022

City Reference: 208144

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DIANE M. SZYMCZAK	201 BROOKBEND DRIVE
Printed Name and Title	Address

#### It is a crime to knowingly submit a false zoning reply form. (Texas Penal Code 37.10)

If you are not the addressee at the top of this form, but would like to submit a response, please contact the City for a blank form.

## (II)

Case Number: ZDC-79-2022

City Reference: 208145

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## **Planning & Zoning Department**

### **Plat Staff Report**

### Case: SUB-58-2020

### MEETING DATE(S)

Planning & Zoning Commission:

August 23, 2022

### **CAPTION**

**Public Hearing** on a request by Stan Lewis for a **Plat** of Lewis Estates, being 5.897 acres, located at 2407 Howard Rd., situated in the W. Stewart Survey, A-956, an addition to the Extra Territorial Jurisdiction of the City of Waxahachie. (Property ID 190521) – Owner: Stanley Lewis (SUB-58-2020).

### **APPLICANT REQUEST**

The applicant requests to plat the subject property into five (5) lots for single-family residential use.

CASE INFORMATION Applicant:	Stan Lewis
Property Owner(s):	Stan Lewis
Site Acreage:	5.897 acres
Number of Lots:	5 lots
Number of Dwelling Units:	N/A
Park Land Dedication:	N/A
Adequate Public Facilities:	Adequate public utilities are provided to the property.
SUBJECT PROPERTY	
General Location:	Near the intersection of E. Haven Rd. and Chisholm Trl.
Parcel ID Number(s):	190521
Current Zoning:	N/A
Existing Use:	The subject property is undeveloped
Platting History:	The subject property is currently part of the W. Stewart Survey, Abstract No. 956.
	Page 1 of 3

Site Aerial:



### **PLATTING ANALYSIS**

The applicant is requesting to **Plat** Lewis Estates which will consist of 5 residential lots, being 5.897 acres. All City of Waxahachie and Elis County standards have been met. The plat does provide a 30' ROW dedication on E. Haven Road and a 5.5' ROW dedication on Chisholm Trail, in conformance with the City of Waxahachie and Ellis County thoroughfare plans.

### **RECOMMENDATION**

Based on the details provided in this Staff Report and the present status of the documents subject to the request, the Planning and Zoning Department recommends:

- Denial
- Approval, as presented.

### **ATTACHED EXHIBITS**

Identify the exhibits that will be included as agenda backup material.

1. Plat

### **APPLICANT REQUIREMENTS**

1. If approved by the Planning and Zoning Commission, within 30 days, the applicant shall provide the Planning Department with one revised electronic plan set that incorporates all comments.

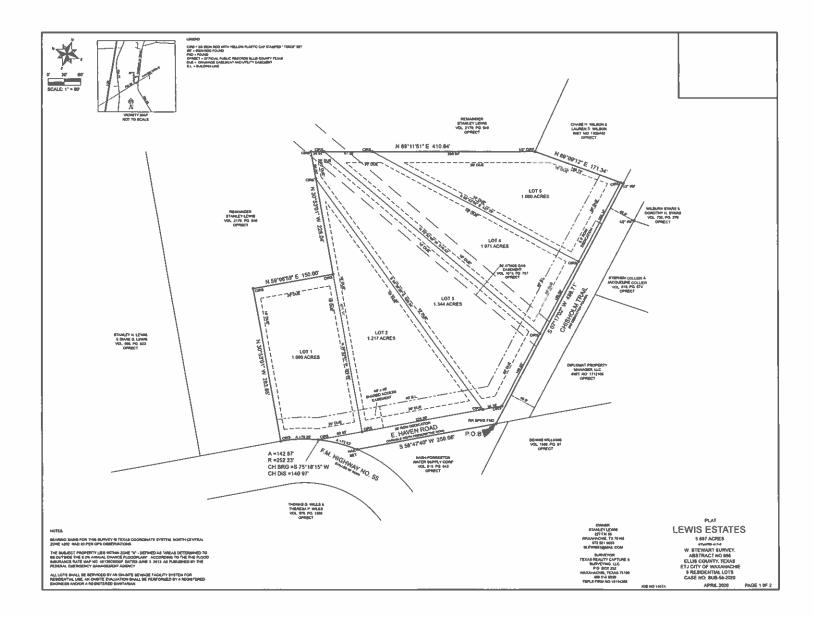
### **CITY REQUIREMENTS FOR PLAT RECORDING AND FILING**

A plat shall not be filed with the Ellis County Clerk until:

- 1. All utilities, infrastructure, and other required improvements have been installed, and a letter of acceptance associated with the utilities and infrastructure installation has been received from the Public Works Department;
- 2. A drainage study has been conducted, and/or a traffic impact analysis has been conducted as required by the City's Subdivision ordinance.

### **STAFF CONTACT INFORMATION**

Prepared by: Ashlie Jones Senior Planner ashlie.jones@waxahachie.com Reviewed by: Jennifer Pruitt, AICP, LEED-AP, CNU-A Senior Director of Planning jennifer.pruitt@waxahachie.com



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