

Impact Fee Capital Improvements Advisory Committee
May 24, 2022

The Impact Fee Capital Improvements Advisory Committee (IFCIAC) held a regular meeting on Tuesday, May 24, 2022 at 5:30 p.m. in the City Council Conference Room at 401 S. Rogers St., Waxahachie, TX.

Members Present: Rick Keeler, Chairman
Melissa Ballard
Betty Square Coleman
Bonney Ramsey
David Hudgins
Chris Wright
Jimmy Poarch

Members Absent: Jim Phillips
Erik Test
Clyde Hargrove
Brett Hess
John Houston

Others Present: Jennifer Pruitt, Senior Director of Planning
Shon Brooks, Executive Director of Development Services
James Gaertner, Director of Public Works & Engineering
Amber Villarreal, City Secretary

1. **Call to Order**
2. **Invocation**

Chairman Rick Keeler called the meeting to order and gave the invocation.

3. **Public Comments**

None

4. **Approval of minutes of the regular Impact Fee Capital Improvements Advisory Committee meetings of November 9, 2021 and April 26, 2022**

Action:

Ms. Bonney Ramsey moved to approve the minutes of the Impact Fee Capital Improvements Advisory Committee meetings of November 9, 2021 and April 26, 2022. Vice Chairman Melissa Ballard seconded, All Ayes.

5. **Hear and accept the April 2022 Mid-Year Impact Fee Report**

Johnny Partain, Utilities Engineer, reviewed the Impact Fee revenue and expenditure activity summary for October 1, 2021-March 31, 2022. He presented a brief summary of the projects which have been funded, or partially funded through the use of water impact fees during FY 21-22:

- BNSF Railroad 18" Water Transmission Line Project Phase 1 and Phase 2 (Engineering design only)
- Distribution Line: Lofland Road/Ovilla Road Phase 1 (Engineering design only)

- Howard Road WTP High Service Pump No. 5
- Dove Hollow Oversized Participation Agreement
- Debt Service

Anticipated FY 22-23 (Second Half) Water Impact Fee Expenditures:

- Oversized Water Participation Projects
- Fire Station No. 4
- Water Distribution System Master Plan Update

Mr. Partain stated the balance of Water Impact Fees, including revenues and expenses through March 31, 2022, total \$6,859,529.67. Ending balance of Sewer Impact Fees, including revenues and expenses through March 31, 2022, total \$6,689,782.29. He reviewed the summary of the projects which have been funded, or partially funded through the use of sewer impact fees during the first half of FY 21-22:

Sewer Impact Fee Expenditure Summary FY 21-22 (Mid-Year)

- Waste Water Treatment Plan Improvements Project
- Debt Service

Anticipated FY 21-22 (Second Half) Sewer Impact Fee Expenditures

- Oversized Wastewater Line Participation Project
- Wastewater Collection Master Plan Update
- Waste Water Treatment Plant Rehabilitation Project
- City's Waste Water Debt Service

Eneida Ojeda, Public Works Business Operations Manager, reviewed a table illustrating the revenues and expenditures for roadway impact fees from September 30, 2021 to March 31, 2022 totaling \$12,966,558.47. She noted the table includes seven (7) service areas.

She reviewed a summary of FY 21-22 (Mid-Year) Roadway Impact Fee Expenditures:

- Roadway Impact Fee Update

Ms. Ojeda also reviewed the Anticipated FY 22-23 (Second Half) Roadway Impact Fee Expenditures

- Left turn lane of Northgate onto Highway 77 Service Area 4
- Concept Plan for Farley Street Service Area 4
- Concept Plan for Broadhead Road Service Area 5
- Marshall Road Service Area 1
- Dove Hollow-Vista Way Water Min Phase I Reimbursement Area 2

Senior Planning Director Jennifer Pruitt thanked City staff for assisting with the fiscal year Impact Fee Report.

Action:

*Vice Chairman Melissa Ballard moved to accept the April 2022 Mid-Year Impact Fee Report. Ms. Bonney Ramsey seconded, **All Ayes.***

6. Adjourn

There being no further business, the meeting adjourned at 5:50 p.m.

Respectfully submitted,

Amber Villarreal
City Secretary