

MINUTES

A meeting of the **Heritage Preservation Commission** of the City of Waxahachie, Texas was held in the City Council Chambers/Conference Room at City Hall, 401 S. Rogers on **Thursday, April 14, 2022** at **5:30 p.m.**

Heritage Preservation Commission Members present: Peggy Crabtree
Glinda Felty
Becky Kauffman
Shannon Simpson
Curtiss Thompson
Jeff Smith
Michelle Haye

Planning & Zoning Commission Liaison: Bonney Ramsey

Heritage Preservation Officer: Anita Simpson

Guests: Caleb Thibodeaux, Chris Wright,
Mark & Teresa Patrick, Tyler Mannie

1. Call to Order

Peggy Crabtree called the meeting to order at 5:30 p.m.

2. Public Comments

None made

3. Approve minutes of meeting held March 17, 2022

Becky Kauffman made a motion to approve the minutes of the meeting held on March 17, 2022. The motion was seconded by Glinda Felty. **All ayes.**

4. Consider Certificate of Appropriateness for 901 W. Marvin

Peggy referred to the information in the COA and asked if there were any questions or comments. Michelle Haye stated that it is exciting to see someone wanting to do a restoration project on their property. Michelle then made a motion to **approve** the Certificate of Appropriateness for 901 W. Marvin. Becky Kauffman seconded the motion. **All ayes.**

5. Consider Certificate of Appropriateness for 211 S. College

Tyler Mannie, the architect for this project, addressed the Commission. They asked several questions about the plans that were submitted and if the features that are proposed to be replaced were still intact or if they had been removed. Some are still in place but deteriorating. There was much discussion about various windows, the front door, and awnings. The Commission agreed that the plans are not in keeping with the requirements of the Historic Overlay or the Downtown Design Guidelines so Jeff Smith made a motion to **deny** the Certificate of Appropriateness for 211 S. College. Curtiss Thompson seconded the motion. **All ayes.** The Commission asked Mr. Mannie to let the property owners know that all historic materials that can be repaired instead of replaced will need to be kept. Revised plans more in keeping with the requirements for downtown historic buildings can be resubmitted for review.

6. Consult with owners of 115 Virginia about railing replacement

Mr. Patrick asked for clarification on the porch railing that was one of the reasons for the denial of his property. He then presented a couple of photos with alternate railings and asked if they would be considered appropriate for that property. He also asked for direction on what type of window to use in place of the inappropriate vinyl window on the set back part of the front façade. Becky stated that a window similar to the original ones on the upper story would be the best choice.

7. Consider approval of renewal HT tax exemption applications

The following properties were reviewed by the Commission:

1210 W. Main	405 W. Marvin	104 Savannah	607 Sycamore
701 Sycamore			

Jeff Smith made a motion to **approve** the above properties for the 2022 HT exemption. Becky Kauffman seconded the motion. **All ayes.**

8. Consider previously tabled HT tax exemption applications

604 N. Rogers—inappropriate French style front door; recommend denial
608 N. Rogers—recommend approval
214 W. University—inappropriate front door with one sidelight, vinyl windows; recommend denial

Becky Kauffman made a motion to take the recommended actions on the above properties. Shannon Simpson seconded the motion. **All ayes.**

9. Comments by Commission members and Heritage Preservation Officer

Anita told the board about the online CAMP training and passed out some information on it. She encouraged all the members to take advantage of that training as their schedules allow. She also talked about Preservation Month and that the proclamation will be on the May 2nd city council agenda. The Commission will be able to take the coloring books into the schools this year and she has an appointment to give the presentation to Wilemon 2nd graders on April 28th. NAPC FORUM will be in Cincinnati, Ohio this year July 13-17 and registration is very inexpensive. There is money in the budget to help an HPC member attend if any want to.

10. Adjourn

A motion to adjourn was made by Becky Kaufman and seconded by Shannon Simpson. **All ayes.**
Meeting adjourned at 6:54 pm.

Respectfully submitted by Anita Simpson