

## **MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES**

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, April 14, 2022, at 4:00 p.m., in the Upstairs Common Area of Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present:	Drew Sambell, Chairman Michael Williams, Secretary Randall Porche Nanette Paghi Larry Huntley
Members Absent:	Alex Smith, Vice Chairman Jennifer Chelwick
Others Present:	Darrell Phillips, Airport Manager Tammy Bowen, Airport Operations Assistant Richard Abernethy, Director of Administrative Services, City of Waxahachie Clyde Melick, Assistant Manager, City of Midlothian Walter Darrach, Council Member, City of Midlothian

Call to Order: Chair Drew Sambell called the meeting to order.

Invocation: Chair Drew Sambell gave the invocation.

Public Comments: There were no public comments.

### CONSENT AGENDA:

- Minutes of Meeting Scheduled March 10, 2022
- Financial Report
- Manager's Report
- Airport Operation's Report
- FBO Report
- Fuel Price Survey

Mr. Randall Porche made a motion to approve the Consent Agenda as presented; second by Mr. Larry Huntley. All Ayes.

### REGULAR AGENDA:

Don Jackson Hangar Project: Mr. Darrell Phillips shared that on April 4<sup>th</sup> the Don Jackson hangar project was presented to the Waxahachie City Council and passed with a unanimous vote. It will be presented to the Midlothian City Council for consideration on April 26<sup>th</sup>.

Tenant's Request to Obtain Permission to have a Fundraiser for Angel Flight South: Mr. Troy Whistman said that he is a pilot based at Mid-Way. He explained that Angel Flight is a charity that transports people that are in need of medical transportation at no cost to the patient. There are about nine pilots that are either based at Mid-Way or operate their flights out of Mid-Way that volunteer their time to Angel Flights. Mr. Whistman is on the Board for Angel Flights and would like to hold a fundraiser at Mid-Way. The fundraiser would not be a public event, but private invitations would be sent to local pilots. The event would be a great opportunity to help solicit additional pilots to volunteer their time to Angel Flight as well as raise money for the organization. They would sell tickets and provide a barbecue lunch.

Ms. Nanette Paghi made a motion to approve the use of the upstairs common area or any other area approved by Airport staff for the Angel Flight fundraiser on Saturday, June 18; second by Mr. Randall Porche. All Ayes.

Conflict of Interest Statements for Airport Board Members: Chair Drew Sambell explained that we currently have three Board members that have aircraft at this Airport. Everyone was aware that they had aircraft and hangars at this Airport when they were appointed to the Board. There is a conflict of interest statement in our Joint Airport Agreement that states that this is a conflict of interest. The City Council of Midlothian graciously agreed for them to stay on the Board. The Board agreed that until the Joint Airport Agreement is rewritten current aircraft lease holders on the Board will abstain from voting on Airport lease rates and fill out a conflict of interest statement.

Preliminary FY 2023 Airport Budget: Mr. Darrell Phillips presented the preliminary budget for FY 2023. Everything is pretty much the same as last year. We did add an extra \$10,000 in miscellaneous for building maintenance. As a part of the budget process we put together an inventory list of our equipment to help us plan better. Mr. Phillips went over the five-year operating plan. Next year we will be replacing the mowing deck for the tractor. The air conditioning units for the corporate hangars are over ten years old, so we have budgeted for any expenditures on those. We are also exploring options for replacing the courtesy cars and getting the AWOS upgraded.

Airport Rates and Charges for 2022-2023: This item was tabled to the next Board meeting.

Comments by the Airport Board and Airport Administration: Chair Drew Sambell informed the Board of a big MRO conference coming up in Dallas.

Mr. Darrell Phillips informed the Board of an upcoming Coffee and Donuts Tenant Mixer on Saturday, April 23.

Chair Drew Sambell commented on the FBO report about Mr. Gary Reeves being here on the day of the Pancake Breakfast Fly-In to do several FAA Safety Wings classes upstairs.

Adjournment: There being no further business,

Ms. Nanette Paghi made a motion to adjourn; second by Mr. Randall Porche. All Ayes.

Respectfully submitted, Ms. Tammy Bowen, Airport Operations Assistant