

A briefing session of the Mayor and City Council of the City of Waxahachie, Texas was held in the City Council Conference Room at City Hall, 401 S. Rogers, Waxahachie, Texas, on Monday, March 21, 2022 at 6:30 p.m.

Council Members Present: Doug Barnes, Mayor, Council Member Place 2
Billie Wallace, Mayor Pro Tem, Council Member Place 4
David Hill, Council Member Place 1
Melissa Olson, Council Member Place 3
Travis Smith, Council Member Place 5

Others Present: Albert Lawrence, Deputy City Manager
Shon Brooks, Executive Director of Development Services
Gumaro Martinez, Executive Director Park & Leisure Services
Richard Abernethy, Director of Administrative Services
Robert Brown, City Attorney
Amber Villarreal, City Secretary

1. Call to Order

Mayor Doug Barnes called the meeting to order.

2. Conduct a briefing to discuss items for the 7:00 p.m. regular meeting

Deputy City Manager Albert Lawrence reviewed the following agenda items:

- Item 5c, approving annual renewal of Parking and Loading Zones for April 1, 2022-March 31, 2023.
- Item 5d, approving event application for City-Wide Easter Egg Hunt to be held April 16, 2022.
- Item 5e, approving event application for Hachie Town Ogz to be held on April 17, 2022.
- Item 5f, approving event application for Rainbow Room Fun Run to be held April 30 2022.
- Item 5g, approving event application for Strut Your Mutt Fun Walk to be held May 13, 2023.
- Item 5h, approving event application for Downtown Jamboree to be held July 9, 2022.
- Item 5i, approving event application for Big Al's Down the Hatch 5-year Anniversary Party to be held October 8, 2022.
- Item 5j, approving supplemental appropriation from TIRZ account for Farmers Market improvements adding a thermal/moisture barrier to the roof, commercial grade ceiling fans, and two space concrete handicap parking area with sidewalk connection to the Dog Park sidewalk in the amount of \$106,884.25, including a 10% contingency.
- Item 5k, approving supplemental appropriation from TIRZ account for Downtown Parking Garage improvements in the amount of \$138,867.18, including a 10% contingency. The improvements would include the following: upgrading lighting to LED fixtures, new camera surveillance system, refreshing and updating signage, restriping the parking spaces, and servicing of the A/C units in the IT and elevator room.

- Item 5l, approving supplemental appropriation authorizing the reimbursement of the Fire Department vehicle maintenance fund in the amount of \$24,552. He explained two fire engines were involved in accidents earlier this fiscal year and the insurance money was deposited into the General Fund and the request is to transfer that money back to the Fire Department for other vehicle repairs.
- Item 5m, approving supplemental appropriation from WCDC account to fund additional Wags-A-Hachie Dog Park improvements in the amount of \$83,600 for additional irrigation and sodding of interior dog park and common areas.

Shon Brooks, Executive Director of Development Services, reviewed the following cases:

- ZDC-19-2022, the applicant is requesting to construct a +700 square foot (1,840 sq. ft.) accessory structure to the side and rear of a single-family residential lot. Staff and the Planning and Zoning Commission recommends approval per staff comments.
- ZDC-17-2022, the applicant is requesting a specific use permit to construct a 952 square foot accessory structure on the rear portion of the single-family lot. He noted the property is a double frontage lot with the front façade of the primary structure facing West Main St. and the rear oriented towards Water St. Staff and the Planning and Zoning Commission recommends approval per staff comments.

3. Adjourn

There being no further business, the meeting adjourned at 6:39 p.m.

Respectfully submitted,

Amber Villarreal
City Secretary