

Impact Fee Capital Improvements Advisory Committee
November 9, 2021

The Impact Fee Capital Improvements Advisory Committee (IFCIAC) held a regular meeting on Tuesday, November 9, 2021 at 5:15 p.m. in the City Council Conference Room at 401 S. Rogers St., Waxahachie, TX

Members Present: Rick Keeler, Chairman
Melissa Ballard, Vice Chairman
Betty Square Coleman
Bonney Ramsey
Jim Phillips
David Hudgins
Erik Test
Melissa Olson

Members Absent: Clyde Hargrove
Brett Hess
John Houston
Jimmy Poarch

Others Present: Michael Scott, City Manager
Albert Lawrence, Deputy City Manager
Shon Brooks, Executive Director of Development Services
Jennifer Pruitt, Senior Director of Planning
Colby Collins, Planning Manager
Chelsey Gordon, Assistant Director of Public Works
Kip Dernovich, Assistant Director of Utilities
Amber Villarreal, City Secretary

1. **Call to Order**
2. **Invocation**

Chairman Rick Keeler called the meeting to order and gave the invocation.

3. **Public Comments**

None

4. **Reorganize the Committee**

Action:

Ms. Bonney Ramsey moved to nominate Rick Keeler as Chairman. Ms. Melissa Ballard seconded, All Ayes.

Mr. Jim Phillips moved to nominate Melissa Ballard as Vice Chairman. Ms. Melissa Olson seconded, All Ayes.

5. **Approval of minutes of the regular Impact Fee Capital Improvements Advisory Committee meeting of April 27, 2021**

Action:

Vice Chairman Melissa Ballard moved to approve the minutes of the Impact Fee Capital Improvements Advisory Committee meeting of April 27, 2021. Mr. Jim Philips seconded, All Ayes.

6. Presentation to discuss Impact Fee revenue and expenditures for the 2020-2021 fiscal year

Senior Planner Colby Collins reviewed the Impact Fee revenue and expenditure activity summary for April 1, 2021-September 30, 2021.

Assistant Utility Director Kip Dernovich presented a brief summary of the projects which have been funded, or partially funded through the use of water impact fees during FY 20-21:

- BNSF Railroad 18" Water Transmission Line Project Phase 1 and Phase 2
- Distribution Line: Loftland Road/Ovilla Road Phase 1 (Engineering design only)
- City's Water Debt Service

Mr. Dernovich reviewed a summary of anticipated FY 21-22 Water Impact Fee Expenditures:

- Howard Road High Service Pump No. 5

Mr. Dernovich stated the balance of Water Impact Fees, including revenues and expenses through September 30, 2021, total \$5,795,938.14. Ending balance of Sewer Impact Fees, including revenues and expenses through September 30, 2021, total \$6,440,156.08. He reviewed the summary of the projects which have been funded, or partially funded through the use of sewer impact fees during the first half of FY 20-21:

- Waste Water Treatment Plant Rehabilitation Project
- City's Waste Water Debt Service

Assistant Director of Public Works Chelsey Gordon reviewed a table illustrating the revenues and expenditures for roadway impact fees from October 1, 2020 to September 30, 2021 totaling \$11,193,894.86. She noted the table includes seven (7) service areas. Ms. Gordon explained due to COVID-19 and an all-time low in the cost of bond funding, originally budgeted Roadway Impact Fee funding was exchanged for other funding options.

She reviewed a summary of anticipated FY 21-22 Roadway Impact Fee Expenditures:

- Left turn lane off Northgate onto Highway 77
- Additional traffic lanes on Farley (Police Station to Highway 287)
- Roadway Improvements to Broadhead Road

Mr. Collins thanked City staff for assisting with the fiscal year Impact Fee Report.

Action:

*Mr. Jim Phillips moved to accept the Impact Fee revenue and expenditures for the 2020-2021 fiscal year. Vice Chairman Melissa Ballard seconded, **All Ayes.***

7. Adjourn

There being no further business, the meeting adjourned at 6:15 p.m.

Respectfully submitted,

Amber Villarreal
City Secretary