

Animal Care Advisory Committee  
September 15, 2021

A regular meeting of the Animal Care Advisory Committee of the City of Waxahachie, Texas was held in the Training Room at Waxahachie Police Department, 630 Farley Street on Wednesday, September 15, 2021 at 12:00 p.m.

Members Present:	Assistant Police Chief Joe Wiser, Chairman Terri Muniz, Animal Services Officer Nelda Corbell, Humane Society of North Texas
Members Absent:	Dr. Tommy Menser, Veterinarian Melony Jordan, Code Enforcement Officer
Others Present:	Amber Villarreal, City Secretary Jami Bonner, Assistant City Secretary Kelley Gelsthorpe, Animal Services Officer Lieutenant Marcus Brown, Waxahachie Police Department

**1. Call to Order**

Chairman Assistant Police Chief Joe Wiser called the meeting to order.

**2. Invocation**

Chairman Assistant Police Chief Joe Wiser gave the invocation.

**3. Public Comments**

None.

**4. Approval of minutes of the Animal Care Advisory Committee of May 12, 2021**

**Action:**

*Ms. Terri Muniz moved to approve minutes of the Animal Care Advisory Committee meeting of May 12, 2021. Ms. Nelda Corbell seconded, All Ayes.*

**5. Discuss options for moving the animals at the shelter**

Ms. Kelley Gelsthorpe, Animal Services Officer, shared opportunities to communicate adoptable animals through social media and visibility at high traffic businesses with donation bins and adoption events.

Ms. Nelda Corbell, Humane Society of North Texas, recommended reaching out to Petsmart to host adoption events on location. Ms. Corbell also suggested utilizing the Neighborhood app to share animals that may be lost pets.

Ms. Amber Villarreal, City Secretary, advised contacting the Waxahachie Convention and Visitors Bureau to schedule adoption events in coordination with upcoming high traffic City event at parks or downtown.

**6. Discuss impact of COVID on overall Animal Services activity**

Ms. Terri Muniz, Animal Services Officer, stated that while activity had slowed during Covid-19, activity has started to pick back up. The Waxahachie Animal Shelter has implemented Covid-19 protocols such as scheduling appointments for animal surrenders or visits, sanitizing after each guest exits the Shelter, and monitoring staff health.

Chairman Assistant Police Chief Wisner recognized animal services staff for their dedication to maintaining a clean and safe facility.

**7. Discuss Clear the Shelter pet adoption campaign from August 23 to September 19, 2021**

Ms. Muniz reported adoptions and transfers to rescues as follows:

- August: 19 adoptions and five (5) transfers
- September to date: 27 adoptions and six (6) transfers

Ms. Gelsthorpe reported Hearts & Tails of Hope Rescue shared kitten information on their Facebook page which resulted in 17 of 22 kittens being adopted from the Shelter.

**8. Set next meeting date and time of the Waxahachie Animal Care Advisory Committee**

The Animal Care Advisory Committee set their next meeting for Wednesday, February 16, 2022.

**9. Adjourn**

There being no further business, the meeting adjourned at 12:18 p.m.

Respectfully submitted,

Jami Bonner  
Assistant City Secretary