

MINUTES

A meeting of the **Heritage Preservation Commission** of the City of Waxahachie, Texas was held in the City Council Chambers, 401 S. Rogers, Waxahachie, TX on **Thursday, September 9, 2021 at 5:30 p.m.**

Heritage Preservation Commission Members present: Becky Kauffman
Glinda Felty
Shannon Simpson
Peggy Crabtree
Curtiss Thompson

Planning & Zoning Commission Liaison: Bonney Ramsey

City Council Liaison: Billie Wallace

Heritage Preservation Officer: Anita Simpson

Guests: Andrew Branca, Mike Shaw, Diane Shaw,
Stephanie Bowman, Kevin Strength, Dale
Whitfield, Omar De Leon

1. Call to Order

Becky Kauffman called the meeting to order at 5:31 p.m.

2. Public Comments

None

3. Approve minutes of meeting held August 12, 2021

Peggy Crabtree made a motion to approve the minutes of the meeting held August 12, 2021. The motion was seconded by Glinda Felty. **All ayes.**

4. Consider Sign Application for 201 E. Main Street

Becky Kauffman noted that according to the Downtown Design Guidelines, specifically p. 115, the sign being considered is inappropriate for the historic downtown. Peggy Crabtree shared information she gathered online from the National Parks Service and other sources regarding appropriate signage for historic buildings and expressed her concern about the plastic over metal materials being proposed. Becky asked if there was any further discussion and there was none. Peggy Crabtree made a motion to deny the sign permit for 201 E. Main Street. Becky Kauffman seconded the motion. Peggy & Becky voted to aye. Glinda Felty, Shannon Simpson, and Curtiss Thompson voted nay. Sign permit was approved.

5. Consider Certificate of Appropriateness for 329 Virginia

Becky introduced the COA and said the research submitted supported the project. She asked for comments and none were forthcoming. Glinda Felty made a motion to approve the Certificate of Appropriateness for 329 Virginia. Shannon Simpson seconded the motion. All ayes.

6. Consult with Kevin Strength and Diane Shaw regarding awning for downtown property

Kevin Strength and Mike Shaw addressed the Commission regarding the replacement of the awnings at 105 N. Rogers Street/206 W. Main. Kevin shared pictures of awnings for consideration. There was some discussion about metal wrapped in wood being more appropriate than all metal awnings for downtown. Becky stressed that any replacement needs to maintain the scale of what is currently there including the rods that secure the awning to the building. It was noted that there are two entrances that need the awnings replaced. Shannon Simpson offered that a recently replaced awning that is appropriate was installed at College Street Pub. There was some discussion about the HWI façade grants that might be available to help with this project. Mr. Shaw and Mr. Strength will submit a Certificate of Appropriateness for the project when they have more information on pricing and type.

7. Comments by Commission members and Heritage Preservation Officer

Anita passed out an updated board list with new Commissioner Michelle Haye and Council Liaison Billie Wallace added. She also showed the board information about the online workshop for the residential design guidelines on the city website and encouraged them to participate in providing feedback on the project. She also asked them to share the information with others they think will participate. Anita told the Commission that in the course of walking around downtown a contractor had talked to her about replacing the doors on 112-114 E. Main. He shared an example of a door with her and she showed it to the Commission. That type is appropriate so Anita was instructed to contact the vendor and provide information on submitting a COA for that project.

Peggy Crabtree provided some information to the board on the virtual CAMP training she took part in. She will create a more comprehensive report and share with the board in the future.

8. Adjourn

A motion to adjourn was made by Peggy Crabtree and seconded by Shannon Simpson. **All ayes.** Meeting adjourned at 6:01 pm.

Respectfully submitted by Anita Simpson