

A regular meeting of the City of Waxahachie Cemetery Board was held on Thursday, September 2, 2021 at 8:30 a.m. at the City Cemetery Pavilion, 300 S. Hawkins Street, Waxahachie, Texas.

Members Present: Peggy Crabtree, Chairman
Chad Hicks
Connie McGuire
Chelsea Holder
Perry Giles

Others Present: Gumaro Martinez, Executive Director of Parks & Leisure Services
Brad Barnes, Assistant Parks & Recreation Director
Yadira Campos, Recreation Specialist
Travis Smith, Council Representative
Jami Bonner, Assistant City Secretary

1. Call to Order

Chairman Peggy Crabtree called the meeting to order.

2. Public Comments

Ms. Angela Robertson expressed her gratitude to Mr. Gumaro Martinez for assisting in her search of her grandparents' grave. Ms. Robertson stated she believes she knows where her grandparents' plots are located, but has not been able to confirm the details. Ms. Robertson requested ideas from the board on how to locate more information to confirm her research.

3. Approval of minutes of the City Cemetery Board meeting of June 3, 2021

Action:

Ms. Connie McGuire moved to approve the minutes of the Cemetery Board meeting of June 3, 2021. Ms. Chelsea Holder seconded, All Ayes.

4. Consider request from Craig & Janet Rudolph for bench on cemetery plot

Mr. Craig Rudolph stated the bench would be made of stone and similar to a bench adjacent to his son's plot. Mr. Perry Giles recommended the concrete base be a little larger than the bench itself to decrease the opportunity of potential damage to the bench.

Action:

Ms. Connie McGuire moved to approve a request from Craig and Janet Rudolph for bench on cemetery plot. Ms. Chelsea Holder seconded, All Ayes.

5. Discuss cemetery activities and take any necessary action

Mr. Gumaro Martinez, Executive Director of Parks and Leisure Services, presented the progress and near completion of the Cemetery Pavilion project. Board members expressed concerns in regards to the color of the pillars and recommended considering either painting the pillars a different color or adding masonry. Mr. Perry Giles asked if funeral homes are able to utilize the

pavilion and if there will be communication to notify funeral homes of the pavilion. Mr. Martinez responded the pavilion is available for funeral home use and once completed, the City will communicate with area funeral homes.

Mr. Chad Hicks recognized Mr. Steve Hamm for presenting the idea for the Cemetery Pavilion.

Mr. Martinez reported lot sales and services as follows:

June – 5 lots sales, 9 services

July – 5 lot sales, 7 services

August – 14 lot sales, 6 services

6. Consider cemetery pavilion landscaping options and take any action

Mr. Martinez and Mr. Chris Seale, Horticulturist, presented landscaping options for the pavilion. Ms. Peggy Crabtree recommended planting shrubs that will not grow too tall. Mr. Chad Hicks requested adding planters to line the sidewalks.

Mr. Martinez requested the board to approve project landscaping funds of \$12,000. Mr. Chad Hicks recommended adding \$1,000 to add additional planters at the entrance of the pavilion.

Action:

Mr. Chad Hicks moved to approve funding of \$13,000 for Cemetery Pavilion landscaping project. Ms. Chelsea Holder seconded, All Ayes.

7. Adjourn

There being no further business, the meeting adjourned at 9:05 a.m.

Respectfully submitted,

Jami Bonner
Assistant City Secretary