

A Work Session of the Mayor and City Council of the City of Waxahachie, Texas was held at the Waxahachie Civic Center, 2000 Civic Center Lane, on Tuesday, June 29, 2021 at 8:30 a.m.

Council Members Present: Doug Barnes, Mayor, Council Member Place 2  
Billie Wallace, Mayor Pro Tem, Council Member Place 4  
David Hill, Council Member Place 1  
Melissa Olson, Council Member Place 3  
Travis Smith, Council Member Place 5

Others Present: Michael Scott, City Manager  
Albert Lawrence, Assistant City Manager  
Tommy Ludwig, Assistant City Manager  
Amber Villarreal, City Secretary

## **1. Call to Order**

Mayor Doug Barnes called the meeting to order.

## **2. Discussion of City of Waxahachie Fiscal Year 2021-2022 Budget**

City Manager Michael Scott reviewed the goal for the Work Session is to review the Capital Projects, department requests, and receive direction from City Council on how to proceed with the budget.

Finance Director Chad Tustison reviewed the preliminary general fund numbers noting the certified tax roll and sales tax numbers are still pending. He explained the total working rate is calculated at the current 0.66 cents, which is made up of general fund (maintenance and operations), debt service, and library. He noted Waxahachie has the lowest tax rate in relation to our comparable cities. In regards to sales tax, FY 21 estimate is 14% over projected numbers and FY 22 is projected at 4.5% over FY 21 estimate. The following items were reviewed:

- Core expenditures (current year budget, personnel adjustments, reset planned line items, and remove one-time expenditures)
- General Fund core budget
- Capital and Operating Requests

Mr. Tustison and Mr. Scott reviewed the following for FY22:

- Base Budget Development: Personnel, Planned Line Items, and Base Adjustments
- General Fund Requests: Replacement, Capital, and Operating
- Water Fund Capital and Operating Plans
- Waste Water Fund Capital and Operating Plans
- WCDC Fund Budget
- Hotel Tax Fund
- Cemetery Fund
- Sokoll Fund
- Refuse Fund

- Capital Improvement Plan (CIP) and Debt Service

City Council discussed adding the following items to the proposed budget noting the importance to maintain a balanced budget:

- Mobile Traffic Lights (2) (\$61,000)
- Crisis Response Specialist (103,556)
- Lions Park Masterplan (\$50,000)
- Texas Intrastate Fire Mutual Aid System (TIFMAS) Equipment & Training (\$45,000)
- Hike & Bike Trail (\$30,000)

Mr. Tustison presented the budget timeline: Public Hearing on Budget and Tax Rate (August 31<sup>st</sup>) and Budget and Tax Rate Adoption (September 7<sup>th</sup>).

### **3. Comments by Mayor, City Council, City Attorney and City Manager**

Mr. Scott thanked City Council and staff for their attendance and announced the next Budget Work Session, if needed, will be held August 2<sup>nd</sup> prior to the Regular Council Meeting. Mr. Scott confirmed the consensus of City Council to add the following items to the proposed budget:

- Mobile Traffic Lights (2) (\$61,000)
- Crisis Response Specialist (103,556)
- Lions Park Masterplan (\$50,000)
- TIFMAS Equipment & Training (\$45,000)
- Hike & Bike Trail (\$30,000)

He thanked Finance Director Chad Tustison, Assistant Finance Director Gail Turner, and Budget Analyst Chris Childs for their work.

Mayor Barnes thanked Mr. Tustison for the outline of the budget presentation and thanked city staff for all their work during the budget process.

### **4. Adjourn**

There being no further business, the meeting adjourned at 12:07 p.m.

Respectfully submitted,

Amber Villarreal  
City Secretary