

A G E N D A

A regular meeting of the Animal Care Advisory Committee of the City of Waxahachie, Texas to be held in the Training Room at Waxahachie Police Department, 630 Farley Street on ***Wednesday, May 12, 2021 at 12:00 p.m.***

Members: Assistant Police Chief Joe Wiser, Chairman
 Dr. Tommy Menser, Veterinarian
 Terri Muniz, Animal Services Officer
 Melony Jordan, Code Enforcement Officer
 Nelda Corbell, Humane Society of North Texas

1. Call to Order
2. Invocation
3. ***Public Comments:*** Persons may address the Animal Care Advisory Committee on any issues. This is the appropriate time for citizens to address the Committee on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Committee may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
4. Approval of minutes of the Animal Care Advisory Committee of February 12, 2020
5. Update on recent activity (numbers)
6. Introduction of Kelley Gelsthorpe, Animal Services Officer
7. Discuss impact of COVID on overall Animal Services activity
8. Discuss plan for Public Service Campaign to educate on summer care of animals
9. Set next meeting date and time of the Waxahachie Animal Care Advisory Committee
10. Adjourn

The Animal Care Advisory Committee reserves the right to go into Executive Session on any posted item.

This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4005 or (TDD) 1-800-RELAY TX

<p style="text-align: center;"><i>Notice of Potential Quorum</i> <i>One or more members of the Waxahachie City Council may be present at this meeting.</i> <i>No action will be taken by the City Council at this meeting.</i></p>

Animal Care Advisory Committee
February 12, 2020

A regular meeting of the Animal Care Advisory Committee of the City of Waxahachie, Texas was held in the Training Room at Waxahachie Police Department, 630 Farley Street on Wednesday, February 12, 2020 at 12:00 p.m.

Members Present: Assistant Police Chief Joe Wiser, Chairman
Dr. Tommy Menser, Veterinarian
Terri Muniz, Animal Services Officer
Melony Jordan, Code Enforcement Officer
Nelda Corbell, Humane Society of North Texas

Others Present: Clarice Crocker, Administrative Clerk
Mary Lou Shipley, Mayor Pro Tem

1. Call to Order

Chairman Assistant Police Chief Joe Wiser called the meeting to order.

2. Invocation

Mayor Pro Tem Mary Lou Shipley gave the invocation.

3. Public Comments

None

4. Approval of Minutes of the Animal Care Advisory Committee of December 11, 2019

Action:

Ms. Terri Muniz moved to approve minutes of the Animal Care Advisory Committee meeting of December 11, 2019. Ms. Melony Jordan seconded, All Ayes.

5. Discuss renovation of Building 1 and take any necessary action

Ms. Terri Muniz, Animal Services Officer, discussed upgrading Building 1 which is the main building that houses the first six kennels and offices. She stated paint is ordered and they will power wash, scrub, and paint inside and outside kennels. Ms. Muniz hopes to start the renovations in April.

6. Discuss operating hours to assist citizen's needs and take any necessary action

Chairman Assistant Police Chief Wiser and Ms. Muniz discussed the possibility of an alternative schedule for animal control services to allow citizens more accessible hours to adopt animals and for Staff to come in two hours earlier in the morning to clean before opening the shelter to the public. Ms. Muniz suggested the following operating hours: Monday and Wednesday from 6:00 a.m. – 7:00 p.m. (open to the public at 8:00 a.m.); Tuesday, Thursday, and Friday from 6:00 a.m. – 5:00 p.m. (open to the public at 8:00 a.m.); and Saturday 7:00 a.m. – 12:00 p.m. (open to the public at 9:00 a.m.).

Ms. Nelda Corbell, Humane Society of North Texas, commented that the extended hours seem to help from her past experience.

Chairman Assistant Police Chief Wiser stated he is hoping to get the schedule change implemented soon and will keep the Committee updated.

7. Hear monthly report of day-to-day operations at the animal shelter

Ms. Muniz presented the monthly report of day-to-day operations at the animal shelter. She referenced the number of transferred animals to rescues in November (17) noting the shelter works hard with several rescues. She stated the month of December was a slow month; however, the numbers are picking back up.

8. Discuss upcoming event “Cops 4 Kids” and take any necessary action

Chairman Assistant Police Chief Wiser stated the 4th Annual Cops 4 Kids event will be held on Saturday, April 4, 2020 at Getzendaner Park from 11:00 a.m. – 2:00 p.m. noting there will be animals available for adoption with adoption fees waived, free bicycles given away, bounce houses, hot dogs, and free children activities.

9. Set next meeting date and time of the Waxahachie Animal Care Advisory Committee

The Animal Care Advisory Committee set their next meetings for the following dates:

- Wednesday, May 13, 2020 at 12:00 p.m.
- Wednesday, August 12, 2020 at 12:00 p.m.
- Wednesday, November 18, 2020 at 12:00 p.m.

10. Adjourn

There being no further business, the meeting adjourned at 12:19 p.m.

Respectfully submitted,

Clarice Crocker
Administrative Clerk