

MINUTES

A meeting of the **Heritage Preservation Commission** of the City of Waxahachie, Texas was held in the City Council Conference Room, 401 S. Rogers, Waxahachie, TX on **Thursday, April 8, 2021** at **5:30 p.m.**

Heritage Preservation Commission Members present: Becky Kauffman
Glinda Felty
Shannon Simpson
Peggy Crabtree
Curtiss Thompson
Jeff Smith

Planning & Zoning Commission Liaison: Bonney Ramsey

Heritage Preservation Officer: Anita Simpson

City Council Liaison: Mary Lou Shipley

Guests: Al Mack, Gaylynn Beason

1. Call to Order

Becky Kauffman called the meeting to order at 5:34 p.m.

2. Public Comments--none

3. Approve minutes of meeting held March 25, 2021

Peggy Crabtree made a motion to approve the minutes of the meeting held March 25, 2021. The motion was seconded by Glinda Felty. **All ayes.**

4. Discussion with property owners and consider approval for tax programs 200 S. Rogers, 320 W. University

Anita gave background about the building at 200 S. Rogers. The Commission recommended painting the stucco covered transom windows to match the building which would make the building look more appropriate. Al said he would be happy to do that in the future. Glinda Felty made a motion to approve the HT application and COA for 200 S. Rogers. Peggy Crabtree seconded the motion. **All ayes.**

The Commission discussed proper shutters and railing heights with Gaylynn and suggested ways to make the existing screen door appropriate. Mrs. Beason stated that she appreciated the direction given by the Commission and would take care of the issues at the property. Shannon Simpson made a motion to approve the HT application for 320 W. University. Peggy Crabtree seconded the motion. **All ayes.**

5. Workshop on draft residential design guidelines

The board went through the document page by page and discussed notes from Becky and Anita regarding changes. Discussion on many topics. Two-thirds of the document was completed and notations made for changes, additions, more appropriate photos, etc. The board decided to tackle the rest of the review at the next meeting.

6. Comments by Commission members and Heritage Preservation Officer

Anita notified the Commission that Whitney Spillman submitted her resignation from the board. Anita will notify the city secretary's office so a new appointment can be made. Anita thanked the board for their hard work and dedication.

7. Adjourn

A motion to adjourn was made by Glinda Felty and seconded by Jeff Smith. **All ayes.**
Meeting adjourned at 7:48 pm.

Respectfully submitted by Anita Simpson