

A briefing session of the Mayor and City Council of the City of Waxahachie, Texas was held in the City Council Conference Room at City Hall, 401 S. Rogers, Waxahachie, Texas, on Monday, December 7, 2020 at 6:30 p.m.

Council Members Present: David Hill, Mayor, Council Member Place 1  
Mary Lou Shipley, Mayor Pro Tem  
Chuck Beatty, Council Member  
Melissa Olson, Council Member Place 3

Council Member Absent: Doug Barnes, Council Member Place 2

Others Present: Michael Scott, City Manager  
Albert Lawrence, Assistant City Manager  
Tommy Ludwig, Assistant City Manager  
Robert Brown, City Attorney  
Lori Cartwright, City Secretary

**1. Call to Order**

Mayor David Hill called the meeting to order.

**2. Conduct a briefing to discuss items for the 7:00 p.m. regular meeting**

City Staff reviewed the following Consent Agenda Items:

- e. Change Order # 3 to the 2020 Asphalt Street Rehabilitation contract with Reynolds Asphalt and Construction that will add two additional sites to the contract – Director of Public Works and Engineering James Gaertner reported the Change Order for \$86,612.00 would increase the total contract amount to \$669,090.00. Funding for this additional scope of work will utilize the remaining \$18,252.00 from the 2020 street rehabilitation program in the operations budget. The additional funding of \$64,360.00 is available through the Capital budget.
- f. Budget adjustment from Waxahachie Police Department – Police Chief Wade Goolsby reviewed a budget adjustment to replenish the maintenance fund. He explained this will recuperate procured insurance reimbursement funds used to repair a police vehicle.
- g. Receive Fiscal Year 2020 4th Quarter Financial Report – City Manager Michael Scott and Finance Director Chad Tustison stated this will be the first of many quarterly reports of financial snapshots of what will be presented to City Council. Mr. Tustison explained the intention of providing city finances is to make them easier to understand and will identify issues sooner than later and will provide transparency. He plans to report to City Council every six weeks.

Assistant City Manager Tommy Ludwig reported a Public Hearing followed by a proposed Ordinance updating 1) the City's Land Use Assumptions, 2) Waste, Wastewater, and Roadway Impact Fee Capital Improvement Plans, and 3) establishing revised assessment and collection schedules for Water, Wastewater, and Roadway Impact Fees will be presented to City Council for

consideration. He explained Staff, along with the Impact Fee Capital Improvement Advisory Committee, will recommend adopting the system wide plan approach and assess the impact fees at no greater than the 10 Year Plan calculations.

### **3. Adjourn**

There being no further business, the meeting adjourned at 6:50 p.m.

Respectfully submitted,

Lori Cartwright  
City Secretary